

**Dillard Academy Charter School
Board of Education Meeting**

Tuesday, October 4, 2022

Minutes

5:00 p.m.

Board Members in attendance: Janet Ward, Thomas Smith, Christina Robles, Mary B. Daughtry, Mary Kay James, Hosvan Arias

Board Member not in attendance: Cheryl McCullough.

Administrative Staff: Carole Battle, Hilda Hicks, Danielle Batptiste, Alan Williams, Pearlie Whitfield, William Baptiste

- I. Call to Order- Janet Ward called the meeting to order at 5:03 pm.
- II. Pledge of allegiance - was recited by all in attendance.
- III. Approval of September 6, 2022 Minutes- The minutes of the September 6, 2022 board meeting were distributed. The board was given time to read them. Janet Ward called for a motion to accept the September 6, 2022 minutes. At 5:09 pm Thomas Smith moved to approve the minutes and Mary K. James seconded the motion. Janet Ward called for a vote 6 yes 0 no. Motion carried.
- IV. Approval of October 4, 2022 agenda - Janet Ward called for a motion to approve the October 4, 2022 agenda. At 5:12 pm Mary K. James moved to accept the October 4, 2022 agenda and Thomas Smith seconded the motion. Janet Ward called for a vote 6 yes 0 no. Motion carried.
- V. Public Notice - Notice of the October 4, 2022 board meeting was posted on Facebook, DA website, and the Goldsboro Daily News remind.com, and the school calendar.
- VI. Acknowledgement of visitors/Comments - No visitors attended the meeting.
- VII. Statements: Thomas Smith recited the conflict of interest statement.
Conflict of interest statement - Board members are reminded it is your duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Advisory Board. Does any member of the board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting, you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.

The Mission Statement: Pearlie Whitfield recited the mission statement -To positively provide a safe and quality education with high expectations so that we can excel and grow.

VIII. Principal's Report

- As of today, enrollment is 277 students. We had 9 withdrawals, and 2 no shows. Some reasons were 4 transfers to WC schools, 3 Kindergarteners that were not 5 years old before August 31, 2022.
- Progress reports went out September 23, 2022.
- Report cards go out on October 28, 2022.
- Discipline: 9 students have been reported with profanity, physical contact, disruptive behavior. No guns or drugs have been reported.
- October is anti-bullying Month. Anti-bullying activities will be held.
- October is also Breast Cancer Awareness month.
- The Triple B challenge began 10/3/2022 (Better behavior, Better Grade, Better attendance) classes with no suspensions will receive a party at the end of each month. This will continue to the end of the year.
- Danielle Baptiste reported Dillard Academy is off the low performing list. Thanks to Carole Battle's leadership as Principal.
- Carole Battle reported she would be leaving Dillard Academy as Principal at the end of the 2022-2023 school year. Thomas Smith noted a job well done and Mary K. James "I see the glass half full".
- The announcement for the principal's position will be March 1, 2023. Interviews will be held in April 2023 with qualified applicants. The top three candidates will be chosen in May by the Administration. The principal's position will be filled in June 2023.

IX. Budget Report

- All staff received a 4% raise in their September salaries. Next month's budget will show an increase in the state budget line for raises given in September.
- The budget total revenue is at 91%.
- Janet Ward called for a motion to approve the budget. At 5:28 Thomas Smith moved to accept the budget as presented and Mary K James seconded it. Janet Ward called for a vote 6 yes and 0 no. Motion passed

X. Operations Report

- Federal programs meeting was September 8, 2022 two parents showed up. Danielle Baptiste spoke with parents at the game and informed them of the importance of the Federal programs meeting.

- Facilities Maintenance: The HVAC in the server room needs to be replaced. The school buses need cameras, and monitors. Fencing repairs are needed around the school grounds.
- Renewal for landscaping contract. Danielle Baptiste asked the board to approve the landscaping contract with an increase from \$1,100 to \$1,247. Janet Ward asked for a motion to renew the landscaping contract with an increase from \$1,100 to \$1,247. At 5:37 Mary K. James moved to renew the landscaping contract with an increase from \$1,100 to \$1,247. Thomas Smith seconded the motion. Janet Ward called for a vote. 6 yes and 0 no. The motion was carried.

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XI. Governance

- The documentation has already been completed and entered in the Epicenter for October.
- 50% of Board members must reside in North Carolina.
- Carole Battle highly recommended staff and students to wear facial masks. Janet Ward called for a motion to highly recommend that staff and students wear face masks. At 5:42 Mary Kay James moved to accept the recommendation that staff and students wear facial masks for the rest of the school year and Hosvan Arias seconded the motion. Janet Ward called for a vote 6 yes and 0 no. Motion passed.
- Christine Robles agreed to DJ the Fall Festival at Dillard Academy.
- School calendar change. Carole Battle asked the board to change the DWD on Jan 3 & 4 to regular school days and the 5th and 9th of Jan to DWDs.
- Janet Ward called for a motion to change the school calendar as requested. Thomas Smith moved to change the school calendar. Mary Kay James seconded the motion. Janet Ward called for a vote 7 yes 0 no motion passed.

XII. Human Resources

- The North Carolina State Health Plan's open enrollment is October 10-28.
- New dental plan through Delta Dental
- New vision Plan through USAble

XIII. Community Involvement Report

- SJAFB has offered 12 slots for middle schoolers (6-8) a chance to see inside a B1 Bomber on November 4, 2022..

XIV. Next Meeting November 1, 2022

XV. Motion to Adjourn: Janet Ward called for a motion to adjourn the meeting. At 5:50 pm Mary K. James moved to adjourn and Hosvan Arias seconded it. The motion was unanimously passed.