

# DILLARD ACADEMY CHARTER SCHOOL K-8

Board of Education Meeting  
Minutes – Regular Session  
October 13, 2020  
Virtual Meeting  
5:00 PM

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Board Members in attendance: John Stokes, Thomas Smith, Mary Kay James, Hosvan Giron Arias, Janet Ward, Christina Robles

Board Members not in attendance: David Simmons

Administrative Staff: Hilda Hicks, Carole Battle, Danielle Baptiste, Pearlie Whitfield, William Baptiste

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- I. **Call to Order** – The meeting was called to order by John Stokes at 5:00 pm with a quorum of 6 board members present.
- II. **Pledge of Allegiance** was recited by all in attendance.
- III. **Approval of Minutes** – September 8, 2020 minutes were distributed. The board was given time to read them. At 5:15 Thomas Smith motioned to accept the September 8<sup>th</sup> minutes as presented. Mary Kay James seconded the motion. John Stokes called for a vote. *The vote was 6 in favor and 0 opposed. Motion carried.*
- IV. **Approval of September 13, 2020 Agenda** – Thomas Smith motioned to accept the agenda as written. Hosvan Arias seconded it. John Stokes called for a vote at 5:20. All were in favor and the agenda was approved.
- V. **Confirmation of Public Notice** – Public notice was confirmed by Danielle Baptiste. Notice was posted on the school website, Face-book, outside on the school marquee, and in the Goldsboro Daily News.
- VI. **Acknowledgement of Visitors** – Ms. Finnikin, Ms. Anderson, Ms. Daughtry, Mrs. Hall, Mrs. Gaines
- VII. **Statements:** All in attendance read the ethics statement:

*Board members are reminded that it is our duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Board. Does any member of the board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting: If so, please state them for the record. If during the meeting, you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.*

**Mission Statement:** To positively provide a safe and quality education with high expectations so that we can excel and grow.

## VIII. Principal's Report

- Ms. Anderson the Beginning Teacher Coordinator gave a presentation of the BTSP.
- The board approved the Beginning Teacher Support Plan (BTSP) **on 10/13/2020 at 5:18 Thomas Smith motioned to accept the BTSP as presented. Janet Ward seconded it. John Stokes called for a vote. 6 in favor and 0 abstained. Motion carried.**
- Enrollment as of today is 266 plus 7 Pre-K students.
- Mrs. Battle have completed the first round of formal teacher observations. All teachers have completed their PDP.
- Progress reports have been sent out to all students K-8.
- Work packets are sent out every 2 weeks to students.
- Kindergarteners and 7<sup>th</sup> graders must have their immunization done by October 30, 2020 to remain in school.
- All cumulative folders have been reviewed and checked by teachers.
- The teacher webpages are up to date. Parents can go to their child's classroom to view assignments and homework.
- Teachers and TA's have completed their PD on the DA blended teaching model.
- DA Remote learning resources: Jamboard, Padlet, Edpuzzle, Kahoot and Quizizz, Brainpop, Reading A-Z, Class Dojo, google docs, slides google classroom, google meet.
- All students have been issued a device: we have a small number of students that do not have internet service and we are providing the service for them in our parking lot and two vans equipped with hot spots taken to their neighborhood.
- Teachers meet by grade level twice a month, grade band once a month and subject area once a month.
- Fall break is October 22 and 23.
- The first nine weeks end 10/19/20 and report cards go out on 10/28/20.
- DA continues to follow the guidelines of the CDC.
- The Sheepfold Church of Christ donated goodie bags on 9/11/20 to DA staff.
- DA will begin Plan C. Beginning October 26, 2020, because of teacher and parent preference surveys.

- After discussion of reopening using Plan C, ***on 10/13/2020 at 5:40 Thomas Smith motioned to accept the reopening using Plan C on October 26, 2020. Janet Ward seconded it. John Stokes called for a vote 6 in favor and 0 no. Motion carried.***

#### **IX. Director's Report**

- After discussion and review of the September budget, the Board approved the September 2020 budget.

***On 10/12/2020 at 5:55 Thomas Smith motioned to accept September's budget and Mary K. James seconded it. John Stokes called for a vote 6 yes and 0 no. Motion carried.***

- DA received a grant for SRO. The officer will start when students return on October 26, 2020.

#### **X. Operation Director's Report.**

- Facilities – Ms. Baptiste explained the need for an ionizer fogger to sanitize the building, landscaping, Covid-19 signs for the hallway floors, and other essentials improvements. She also discussed painted walls, replaced carpets, HVAC system, Wi Fi hot spots.

She asked the board to approve spending 10% of facilities funds to cover the cost. After discussion,

***On October 13, 2020 at 6:10 pm Kay James motioned to accept using 10% of facilities fund to improve the campus. Christine Robles seconded it. John Stokes called for a vote 6 in favor 0 abstain. Motion passed.***

- DA is waiting to see when it can apply for a loan forgiveness for the PPP loan.
- Child Nutrition has changed the way its summer feeding program accepts additional family members for meals. Staff can now purchase meals also through K&W Cafeterias.
- DA have partnered with Kinetic Minds for in school tutoring and hotspots. The Ellis grant ends December 30, 2020.

#### **XI. Governance**

XII. Dillard Academy's Renewal is a 2-year process and due in 2022. Title I, EC, and Test scores are some of the processes.

#### **XIII. Human Resource Report**

- Open enrollment for health benefits begins October 15 -30.

#### **XIV. Dean of Students Report**

- The daily class participation is between 83-85%.
- Kinetic Minds will let DA keep the technology (4 promethean boards) after the program classes end.

- Positive Influences is one of our mental health professionals.
- The Courtyard Housing Managers office is offering free WiFi through their office. The City and other housing authorities are also offering help with free WiFi.

**XV. Next Meeting – November 10**

**XVI. Virtual Meeting Adjourned**