

# Dillard Academy Charter School

## Board of Education Meeting

### Minutes

Tuesday, November 2, 2021

5:00pm

Virtual Meeting

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**Board Members in attendance:** Janet Ward, Thomas Smith, Mary Kay James, Mary Daughtry, Cheryl McCollough

**Board Member not in attendance:** Hosvan Giron Arias, Christina Robles,

**Administrative Staff:** Carole Battle, Danielle Baptiste, Alan Williams, Pearlie Whitfield, William Baptiste

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- I. Call to order at 5:04 pm by Janet Ward with a quorum of 5 members present.
- II. The Pledge of Allegiance was recited by all.
- III. Approval of October 5, 2021 minutes was motioned by Mary Daughtry and seconded by Thomas Smith. At 5:08pm Janet Ward called for a vote 5 in favor and 0 no. Motion carried.
- IV. Approval of November 5, 2021 agenda was motioned by Mary K. James and seconded by Mary Daughtry. At 5:10 pm Janet Ward called for a vote 5 in favor and 0 no. Motion carried.
- V. Confirmation of Public Notice of the meeting was placed on Facebook, the School's website, Remind, DA newsletter, and Goldsboro Daily News.
- VI. Acknowledgement of visitors/Comments: Dr. Thomas Miller
- VII. Statements: Read by Danielle Baptiste. Mission statement read by all.

*Conflict of Interest Statement – Board members are reminded it is your duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Advisory Board. Does any member of the board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting, you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.*

*Mission Statement – (read by all in attendance) to positively provide a safe and quality education with high expectations so that we can excel and grow.*

- VIII. Principal's Report
  - Teachers began small group interventions, contacted parents, individual conferences, used formative assessments data from iReady to improve instruction.
  - Report cards were issued on October 22, 2021. 17 students made the Principal's list and 72 students were on the AB Honor roll.
  - Enrollment is at 253 students. Enrollment has not changed since

November 2, 2021.

- We have 25 students on our waiting list.
- Attendance problems are being handled by teachers by calling parents and referral to the social worker, and the attendance team who meet each week.
- Behavior problems: between 10/6/21 thru 11/02/21 we have had 18 referrals. The guidance counselor and social worker are having seminars and watching video "Kindness Counts" with problem grade levels.
- Renewal update: Reports will be completed in December. We are a low performing "D" school with no non-compliance issues. We will probably be eligible for a 5 year renewal.
- Teacher professional development entailed Interventions, Canvass, Bullying, Effective strategies for teaching ELA and Math, Blended instructional Teaching Model.
- Spain is the country students are studying this month.
- Student survey measuring the pulse of the student body will go out soon.
- Administration is ensuring and researching base best practices.
- The first round of observations are completed.
- The Triple B Challenge was successful. From October 7 thru November 2, we had no referrals from grades 1,2,4,5,6,7.
- Afterschool will begin November 8th Mon-Thur from 3:15 to 5:15. The AS program is for 3,4, and 5 grade Math and ELA. We hired 6 teachers, 3 IA, 1 office assistant, 2 bus drivers, 2 monitors, and a custodian.
- Janet Ward asked were there any questions on the Principal's report. *At 6:00 pm motioned to accept the principal's report as written and Mary Kay James seconded the motion. Janet Ward called for a vote 5 yes 0 no. Motion passed.*

IX. Accountability report

- Fall RtA Assessment is 100% completed.
- We are currently completing NC Check In Assessments for Reading and Math grades 3-8, and Science grade 5 and 8.
- We have met all state Level Testing & Accountability deadlines.
- Discipline data takeaways
  1. Number of high level offenses decreased.
  2. DACS has had no major fights since the last board meeting.
  3. During the Triple B Challenge only 3 grades had referrals.

Janet Ward asked were there any questions and called for a motion to accept the Accountability report. *At 6:10 pm Mary Kay James motioned to accept the accountability report and Thomas Smith seconded it. Janet Ward called for a vote 5 yes 0 no. Motion carried.*

X. Central Services Report

- Budget: The remaining budget revenue is at 83.30% and the total expenses are at 78.09% this is a little more than where we should be. The technology line is really low but will be offset by E-rate. Some of the

expenses will have to be reclassified.

- Dillard Academy Surplus & Cash on as of October 31, 2021 is \$261,293.45. The remaining fund balance is anticipated to be \$528,789.18 by June 30, 2022. At 6:15 Mary k. James motioned to accept the October 2021 budget and Thomas Smith seconded it. Janet Ward called for a vote 5 yes and 0 no. Motion carried.
- Grants for Titles I, II, IV, ESSERS II have been submitted.
- DACS Mobile Health Unit has been approved.
- We have 2 part time nurses. Janet Ward asked when will testing begin? Danielle Baptiste "in 2 weeks".
- DACS had a clean audit.
- Danielle Baptiste recommended bonuses of \$600 for teachers and \$250 for non certified staff for November 2021. At 6:20 pm Mary Kay James motioned to accept the recommendation of bonuses \$600 for teachers and \$250 for non certified teachers and Thomas Smith seconded it. Janet Ward called for a vote 5 yes and 0 against. Motion passed.

#### XI. Governance

- No changes to DACS Masking policy. Mary Kay James motioned to accept no changes to the Masking policy and Cheryl McCollough seconded it.
- Because mental health is climbing at an alarming rate, Carol Battle recommended to the board that November 22 be changed to teacher workday and November 23 a wellness no school for staff and students. At 6:25 pm Kay Daughtry motioned to accept the recommendation to change November 22, 2021 to a teacher workday and November 23, 2021 to a mental health day and Mary K. James seconded it. Janet Ward called for a vote 5 in favor 0 against. Motion carried.

#### XII. Human Resources

- DACS staff and students continue to wear faces while on campus.
- Open enrollment for BCBS has ended for the 2022 year.
- 10 employees will be eligible for health insurance beginning November 12, 2021. The cost per full time employee is \$532.36. The additional cost per month is \$5,323.00 employer portion.
- The board voted for a pay date of November 23, 2021. At 6:30 Kay Daugtry motioned to approve the November 23 2021 pay date for Thanksgiving and Mary K. James seconded it. *6:35 pm Janet Ward called for a vote 5 yes 0 no. Motion carried.*

#### XIII. Technology/Athletic Report

- We will receive upgrades, rebates/refunds soon for access points and a server. 4:1 classes have access points.
- We have a new speaker system that goes with the intercom. It will need to be installed outside and inside.
- Sports - Girls and boys basketball games will be at the WA Foster Center.

The girl will begin at 5:00 and the boys will be around 6:00.

- Uniforms were purchased earlier this summer.

XIV. Parent Community Involvement Report

- K-8 grades were challenged with an act of kindness and understanding themselves. This contributes to their social emotional learning.
- Janet Ward asked were there any questions and called for a motion to accept the Parent/Community report. *At 5:48 pm Mary Kay James motioned to accept the Parent/community report and Christine Robles seconded it. Ms. Ward called for a vote 5 yes 0 no. Motion carried.*

XV. Next Meeting December 7, 2021 pm

- XVI. Adjourn - At 7:00 pm Mary Daughtry motioned to adjourn the meeting and Mary Kay James seconded it. The motion was passed unanimously.