

DILLARD ACADEMY CHARTER SCHOOL K-8

Board of Education Meeting
Minutes – Regular Session
November 12, 2019
Dillard Academy Multi-Purpose Room
6:00 PM

Board Members in attendance: John Stokes, Thomas Smith, Janet Ward, Bernice Simmons, Mary Kay James, Hosvan Giron, Elizabeth Wooten.

Board Members not in attendance: David Simmons, Christina Robles

Administrative Staff: Carole Battle, Danielle Baptiste, Pearlie Whitfield

- I. Call to Order – The meeting was called to order by John Stokes at 6:05 pm with a quorum of 7 board members present.
- II. Pledge of Allegiance was recited by all in attendance.
- III. Approval of Minutes – October 8th board meeting minutes were distributed. The board was given time to read them. At 6:10 Mary Kay motioned to accept the October 8th minute as presented. Thomas Smith seconded the motion. John Stokes called for a vote. The vote was 7 in favor and 0 opposed. Motion carried.
- IV. Approval of November 12, 2019 Agenda - Thomas Smith motioned to accept the agenda as written. Bernice Simmons seconded it. John Stokes called for a vote at 6:15. All were in favor and the agenda was approved.
- V. Confirmation of Public Notice – Public notice was confirmed by Dannielle Baptiste. Notice was posted on the school website, Facebook, school calendar, outside on the school marquee, in the Goldsboro New Argus.
- VI. Acknowledgement of Visitors – Quinetta Moore (follow up on Aschia McNair for BOD)
- VII. Statements Danielle Baptiste read the ethics statement:
Board members are reminded that is our duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Board. Does any member of the board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting: If so, please state them for the record. If during the meeting, you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.

VIII. Dinner/Governance - The Board discusses the creation of Non-Voting Board member/staff representative. Would it require a By Laws change?

On November 12, 2019 Thomas Smith motioned to add a non-voting board member position. Lasseter Wooten seconded it. John Stokes call for a vote 7 yes 0 no. Motion carried.

John Stokes read Bernice Simmon's resignation letter and thanked her for her service. Mrs. Wooten motioned to accept her resignation letter. Mr. Smith seconded it. John stokes call for a vote 6 in favor and 0 no. Motion carried.

The Board also changed the time of the meeting from 6:00 pm to 5:00 pm. Mrs. James motioned to change meeting times to 5:00 pm and Mrs. Wooten seconded it. John Stokes called for a vote 7 yes and 0 no. Motion carried.

IX. Principal's Report

- YTD enrollment is 289. Last year at EOY enrollment was 289.
- A parent had withdrawn her child wanted to bring back. She was told the school admission lottery will be in the Spring.
- The Comprehensive Needs Assessment report was good. The report showed DA needs more parent involvement and suggested we use more co-teaching methods. They also suggested. Trauma/child abuse training.
- Mary Kay James reported more rigorous instruction is needed.
- Fall Festival was November 1, 2019. We had a dance in the big room, games in the cafeteria, the haunted house was in the annex, food, drinks, and a raffle. The raffle raised a total of \$1,700. The next fundraiser dance will be on Valentine's Day.
- Lions Club did 26 student vision screenings.
- The Student Council went to the State Fair. New student elections will be held soon.
- The Goldsboro Christmas parade is December 7th.
- The 1st quarter award's day went well.
- Breast Cancer awareness week staff and students wore pink.
- For Veteran's Day Ms. Moore created card for all veterans. They (Baptiste, Smith, Black, Jones, Trotman, Branch) were served breakfast and lunch.
- Jump Rope for Heart in being planned for March by Will Baptiste.
- American Education Week (AEW) PTO was held November 18, 2019 at 5:30. DA served parents soup and salad. Parents received the Federal Programs information. During AEW Students

shadowed Administrative staff. Students posted what I like about my school. Friday is college day. Staff is asked to wear college apparel.

- Behavior on the school buses have improved.
- DA will be able to play Wayne Prep, Alpha Academy, and Greenwood Middle in sporting events.
- NC Check In: is a tool that estimates how students may perform on EOG. Mr. Giron asked how often we test? Mrs. Battle answered quarterly. Tutoring during the day is one strategy being used. EVAAS recognizes students who are having problems in certain areas. Mrs. Battle said students must memorize their multiplication to become successful in math.

Our goal is 58% proficiency this year. Mrs. Battle said not making growth is not an option.

X. Director's Report

- Budget report - The budget is on track for this time of the year

XI. Operation Director's Report

- Building Maintenance: Dillard Academy hired Mr. Artis of Clean Image to wash the building, cut trees down and redo flower beds. Ms. Battle prefer rocks instead of mulch.
- Administrative Review: Child Nutrition will be at the school all week (Dec. 12-16).
- Grievance Policy - Ms. Baptiste reviewed the employee grievance policy and NCDPI guidance on Employee Grievance procedures. She asked that the policy be approved as written:
- On November 12, 2020 at 7:05 the revised Grievance Policy was approved by consensus with no abstainers.

XII. Human Resources Report

- Holiday pay schedule - Nov. 26 and Dec. 20.
- LINQ – staff will be given orientation on the new clock in and out program. This program will allow staff to clock in and out daily. They will also be able to print their check stubs, W2's, and view leave time.

XIII. Parent and Community Involvement Report

- Homeless: Thomas Smith reported 50 units are available now with the Housing Authority.
- DA will feed parents at the next PTO soup and salad.
- Community news: Goldsboro High School Workforce Readiness program will come to the school and work with K, 1, 2, etc.

- In-school suspension has begun in the DA trailer. We have had 3 students so far. While they are in there, they will be doing reading & math. Parents are notified. This also helps with EC students as to not being counted absent for a day.

XIV. Next meeting January 14, 2020 at 5:00pm

XV. Motion to adjourn at 7:30