

Dillard Academy Charter School

Board of Education Meeting

Minutes Regular Session

November 10, 2020

5:00 PM

Virtual Meeting

Board Members in attendance: John Stokes, Thomas Smith, Mary K. James, Hosvan Arias, Christina Robles, Janet Ward.

Board Member not in attendance: David Simmons

Administrative Staff: Hilda Hicks, Carole Battle, Danielle Baptiste, Pearlie Whitfield, William Baptiste

- I. Call to Order – The meeting was called to order at 5:00 pm with a quorum of 6 board members present.
- II. Pledge of Allegiance was recited by all in attendance.
- III. Approval of October 13, 2020 minutes at 5:05 Thomas Smith motioned to accept the October minutes as written. Mary Kay James seconded it. John Stokes called for a vote 6 in favor and 0 no. Motion carried.
- IV. Approval of November 10, 2020 agenda at 5:15 Thomas Smith motioned to accept the November agenda and Mary Kay James seconded it. John Stokes called for a vote 6 in favor and 0 no. Motion carried.
- V. Confirmation of Public Notice of Meeting was posted in Goldsboro Daily News, DA website, Facebook, Class Dojo, and the Marquee outside.
- VI. Acknowledgement of Visitors/Comments. Mary Daughtry
- VII. Statements were read by Mary K. James
Conflict of Interest Statement – Board members are reminded it is your duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Advisory Board. Does any member of the board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting, you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.

Mission Statement – to positively provide a safe and quality education with high expectations so that we can excel and grow.
- VIII. Principal's Report
 - Enrollment is 265 and attendance is at 84%
 - Attendance overall is good. We have identified families where students are not logging on to class and have sent notices home concerning absences. The Social Worker has made home visits to families with a minimum of 10 absences.
 - All staff members are working in person unless they have been exposed to Covid-19 and are quarantined and can work remotely.

- Report cards were mailed on October 28th. A committee of teachers along with the problem-solving team was formed. They will develop an action plan to increase academic performance due to several students receiving D's and F's.
- Beginning the week of November 16th parents will be able to use the Power school Module call Parent Portal to access their child's current grade and attendance.
- On October 26th, Pre-K through 2nd grade reported for in person instruction (Blue Group), the Gold Group reported for in person instruction on November 2nd. On November 23rd, the 6, 7, and 8 grades will report.
- October 12th was Breast Cancer Awareness week. Lt. Col Robert Freeman Jr. underwrote the activities cost. Ms. Freeman and Ms. Simmons coordinated the events all week.
- The school improvement and leadership teams have been combined into one committee and it meets every other week.
- Kinetic Minds made it possible for Dillard Academy to receive 4 new Promethean interactive-boards through the ELISS grant. We also receive 18 tables and stools for our science lab. We have received phonics materials for K-2. We are going to get classroom libraries which will help support a student daily independent reading of self-selected books. Thomas Smith commended Kinetic Minds and said this was geared for the growth of students.
- Interventions began last week, based on I-ready diagnostic and test results in math and reading.
- We have submitted the Beginning teacher, "standard 1 report."
- The classroom walk throughs are going well.
- DA renewal is a 2-year process. This includes Self-study, Assistance tool, Compliance, agenda and map for the visit, and a check for \$500 fee.
- SRO – DA has 3 police officers that work on a 3-week rotation from 8:30 am to 12:30 pm.
- NC Child voting ACT. Williams Baptiste headed up the Stroll to the polls during early Voting on October 18, 2020. Bear Creek Association was one of the early voting spots.
- Staff and students continue to practice the 3 W's.
- Technology report – William Baptiste gave a presentation of Impero Pro software program. It is an online student safety and network management.
- Beginning tomorrow some of the grounds will have some landscaping done. This will help beautify the school.
- John Stokes "Educating is different now will it impact testing"? No. Thomas Smith said DA has a good reputation out there. Raymond Smith "good things are happening at Dillard Academy".

IX. Director's Report

Budget report – Hilda Hicks discussed the budget with the board. "DA is where it needs to be with 72% of the budget left. She also described some additional funds received that some of them needed to be spent by December 30, 2020. PRC 121, 122,123, 124, 125, 126, 127, 128, 132, 134, 135, and 137. These funds were given for COVID relief and helped with nutrition, Health and Safety, technology devices, internet and WiFi services. Mrs. Hicks asked to approve the October's budget.

Mary Kay James motioned to accept October's budget as presented and Thomas Smith seconded it. John Stokes called for a vote 6 yes and 0 no. Motion carried.

X. Operations Director's Report

- The board reviewed the Auditor's Annual report
- PPP Grant/ Forgiveness for Loan submitted
- Title I, IV have been submitted
- Facilities – The Main bldg., and Annex has been painted.
- Dillard Academy has had several inspections performed Fire, sanitation, and electrical.

- FEMA wrap up from previous flood projects.
- Accountability – testing as normal, BOG First 20 days on campus. We will also have retesting for summer school.
- Dillard Academy purchased a tent. It will be used for sick students during COVID -19 it is in the big room.

XI. Governance – Personnel Committee Report

- The committee asked the full board to reappoint Christina Robles for a second term. On November 10, 2020 at 6:15 John Stokes motioned to reappoint Christina Robles for a second term Thomas Smith seconded it. A vote was called 6 yes 0 no. Motion carried.
- After discussion, the personnel committee recommended the board to appoint Mary Daughtry a DA board member. At 6:20 John Stokes motioned to appoint Mary Daughtry to the DA board Thomas Smith seconded it. A vote was called 6 yes 0 no. Motion carried.
- The committee mentioned needing a treasurer and secretary for the board but tabled it until the next meeting.

XII. Human Resource's Report

- DA has a new one stop benefits portal for eligible employees through the Robert Taylor Group. It has combined Principal, Aflac, Vision, Colonial plans all in one place.
- The State health plan open enrollment has ended. Dillard had 100% participation.

XIII. Parent/Community Involvement Report

- The observation portal is great
- Parents received email notifying them their child has illegal usage.
- Kinetic Minds and Positive Influence provided PPP for the students.
- SJAFB – will sponsor mentorship
- Mark Coldbrook from Southern Bank donated 3 computers.

John Stokes asked do we have any suspensions. No. He also asked are we using the school buses? Yes.

XIV. Next Meeting – January 12, 2021

XV. Motion to Adjourn