

**Dillard Academy Charter School
Board of Education Meeting**

Thursday, May 4, 2023

Minutes

5:00 p.m.

Board Members in attendance: Janet Ward, Thomas Smith, Christina Robles, Mary B. Daughtry, Mary Kay James, Cheryl McCullough, Hosvan Giron Arias

Board Members not in attendance: None

Administrative Staff: Carole Battle, Danielle Baptiste, Alan Williams, Pearlie Whitfield

- I. Call to Order- Janet Ward called the meeting to order with a quorum of 7 members at 5:00 pm.
- II. Pledge of Allegiance - was recited by all in attendance.
- III. Approval of March 7, 2023 Minutes - The minutes of March 7, 2023 board meeting were distributed. The board was given time to read them. At 5:07 pm, Janet Ward called for a motion to accept the March 7, 2023 minutes as written. At 5:11 pm Thomas Smith moved to approve the minutes and Hosvan Arias seconded the motion. Janet Ward called for a vote 7 yes 0 no. Motion carried.
- IV. Approval of May 4, 2023 agenda - Janet Ward called for a motion to approve the May 2, 2023 agenda. At 5:12 pm Mary K. James moved to accept the March 7, 2023 agenda and Christina Robles seconded the motion. Janet Ward called for a vote 7 yes 0 no. Motion carried.
- V. Public Notice - Danielle Baptiste reported the notice of the May 4, 2023 board meeting was posted on Facebook, DA website, and remind.com.
- VI. Acknowledgement of visitors/Comments - No visitors attended the meeting.
- VII. Statements: Hosvan Arias recited the conflict of interest statement.
Conflict of interest statement - Board members are reminded it is your duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Advisory Board. Does any member of the board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting, you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.

The Mission Statement: All in attendance recited the mission statement -To positively provide a safe and quality education with high expectations so that we can excel and grow.

VIII. Principal's Report

- Enrollment as of May 2, 2023 is 251 and last reported enrollment on March 7, 2023 was 258. We had 7 withdrawals. Two students were suspended long-term. Three in the same family withdrew and re-enrolled in WCPS. One student moved to Maryland. 1 student (kindergartner) with severe discipline problems was withdrawn by his mother .
- Progress reports were sent home on Friday, April 28, 2023 at this time 5 students may be retained for low grades.
- Ms. Battle's Times Tables Tournament (1-12) was held on March 10, 2023. 107 students with 144 correct answers were rewarded with a party.
- Teachers are reviewing for K-2 DIBELS EOY assessment. Testing begins May 8th.
- Teachers are reviewing students in 3-8 in Reading, Math and Science (5th and 8th) preparing them for the upcoming NC EOG. The test is online and we are having mock tests on Monday, Tuesday and Thursday. The testing will begin the week of May 15, 2023.
- Mr. Williams is the test coordinator and all administrators and proctors have been trained. An EOG informational meeting for parents will be Wednesday, May 10, 2023.
- 8th grade graduation is May 22, 2023 at 6:00 at the Dillard/Goldsboro Alumni building at 801 Poplar St. Each graduate will receive 5 tickets. All board members were invited to attend.
- The 8th grade college visit to A&T University and Carowinds will be Friday June 2, 2023.
- The Kindergarten celebration will be May 25 at Chuckie Cheese at 11:00 am.
- Dillard Academy had two 8th graders who were accepted at Wayne Technical HS, one got accepted at Wayne School of Engineering, and one at Wayne Early Middle College.
- May 26, 2023 is the last day of school and dismissal will be at 12 noon.
- EOG summer school will begin on June 5, 2023 and end on June 29, 2023.
- Summer hours will begin the week of May 29, 2023. Summer hours will be Monday through Thursday from 7:30 - 5:30.
- We will have a Cinco de Mayo dance tomorrow night from 6:30 - 8:30 pm. All Dillard Academy students are invited to attend. We will have 2 off duty police officers. Special thanks to Ms. Robles, who has agreed to DJ the dance for us!

- Next week is Teacher/Staff Appreciation Week. Lunch one day will be provided by Judith McMillen of Berkshire Hathaway Realty and gift cards will be provided by Sheepfold Church of Christ.
- Teachers have completed the online class in Developing and Maintaining a Positive Learning Environment in Your Classroom. Mr. Williams and Ms. Battle have also taken the class.
- The job fair went well. We are doing 2nd interviews next week.
- Thanks to Hosvan Arias has donated denim coats and t-shirts to the students.
- Mrs. Battle closed her report by saying, "Being a school principal is easy. It's like riding a bike, except the bike is on fire, you're on fire and everything is on fire!!!!!"

IX. Budget Report

- The budget is at 33% and is above what we should have at this time of the year because of the ESSERS grant. Danielle Baptiste asked the board to approve the budget as presented.
- Janet Ward called for a motion to approve the budget as presented. At 5:35 pm Hosvan Arias moved to accept the budget as presented and Mary B. Daughtry seconded it. Janet Ward called for a vote 7 yes and 0 no. Motion passed.

X. Governance - Dillard Academy is up to date and compliant with all requirements through the Epicenter system.

XI. Operations Report

- Title grants will be used to fund Progress sLearning, Instructional Equipment, professional development, class size reductions teachers and Instructional Assistants for grades above 2nd. The Allotment grants will be used the same as last year. Danielle Baptiste asked the board to approve her as the authorized representative to apply for and for Title grants for the stated purposes. At 5:40 Janet Ward called for a motion to approve the purpose for Title grant usage Thomas Smith moved to approve the the purpose for title grants and Hosvan Arias seconded it. Janet Ward called for a vote 7 yes and 0 no. The motion was carried.
- We also received a Transportation grant which reimburses Dillard Academy the difference between normal price and higher price diesel fuel. Shout out to Ms. Whitfield who sorted through all those receipts and submitted the information for the grant to be approved.
- A new sign was ordered for the outside.
- UPCOMING EVENTS
 - May 2-4 iReady Diagnostic 3/DIBELS EOY Benchmarks.
 - May 6 Designated Workday & Concussion protocol PD

- May 12 - 18 NC EOG's
- May 22 8th grade graduation
- May 25 Kindergarten graduation
- May 26 Last day of school for students
- June 3 MS EOY trip to Kings Dominion
- June 5 - June 30 Summer School.
- Aug 1-4 Board/Leadership Team Retreat
- Aug 15-26 2023-2024 Staff Orientation

XII. Community Involvement

- We have great community support. Donation of coats from Coach H.
- Easter baskets were donated to students by Berkshire Hathaway Realty
- SJAFB invited students to its STEM program on base.
- Field day was held at the WA Foster Center. Parents who came enjoyed themselves.

XIII. Next Meeting June 6, 2023 at 5:00 pm.

XIV. Motion to Adjourn: Janet Ward called for a motion to adjourn the meeting. At 6:35 pm Mary K. James moved to adjourn and Mary B. Daughtry seconded it. The motion was unanimously passed.