

Dillard Academy Charter School

Board of Education Meeting

Minutes

Tuesday, May 11, 2021

5:00 PM

Virtual Regular Meeting

Board Members in attendance: Janet Ward, Thomas Smith, Christina Robles, Hosvan Arias, Mary Kay James, Mary Daughtry

Board Member not in attendance:

Administrative Staff: Hilda Hicks, Carole Battle, Danielle Baptiste, Pearlie Whitfield

- I. Call to Order - At 5:04 the meeting was called to order by Janet Ward with a quorum of 6 members present.
- II. The Pledge of Allegiance was recited by all
- III. Approval of April 13, 2021 minutes was motioned by Thomas Smith and seconded by Mary Kay James. Janet Ward called for a vote 6 in favor and 0 no. Motion carried.
- IV. Approval of May 11, 2021 agenda was motioned by Mary Kay Jame and seconded by Thomas Smith. Janet Ward called for a vote 6 in favor and 0 no. Motion carried.
- V. Confirmation of Public Notice of Meeting was placed on facebook, the school's website, and class Dojo.
- VI. Acknowledgement of Visitors/Comments **Reid Harris - Edward Jones Financial Advisors/Ken Lang -Robert Taylor Group.**
Mr. Harris spoke to the board regarding a new retirement plan for Dillard Academy staff. The board approved the specifics of the new retirement plan and left it up to the administration to get the ball rolling and implement the new plan.
- VII. Statements was read by Thomas Smith
Conflict of Interest Statement – Board members are reminded it is your duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Advisory Board. Does any member of the board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting, you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.

Mission Statement – to positively provide a safe and quality education with high expectations so that we can excel and grow.
- VIII. Principal's Report
 - Enrolment is at 268
 - Student recruitment - Our goal is to register 30 Kindergarteners. We have 24 and only need 6 more. The recruitment team has placed posters and signs in Goldsboro, Pikeville, Mt. Olive, Churches and in around the County in people's yards. Staff posted the recruitment on their Facebook and a recent article in "The Buzz" newspaper. We hope to have a billboard featuring Dillard Academy.

- Progress reports were sent out April 27th.
- Last day of tutoring (IA's) April 29th. Kinetic Minds will end on May 20th.
- DA is using US Test Prep this year. Teachers and students love it. A charter school in New York has high grades/scores using it.
- Students missed a lot during the Pandemic. We will have summer school from June 10 - July 29. There will be two 3-week sessions. There will be between 100-124 students K-8th grade participating.
- Teacher appreciation was May 3 thru May 7. Staff received an assortment of gifts daily. The Sheepfold Church of Jesus served lunch and gave a \$15 gift card from Texas Roadhouse restaurant.
- 504's and IEP's are on schedule.
- EOG's are scheduled for May 25 thru May 27. We are working on a oplan to bring in virtual sutdenta=s for testing. EOG's must be taken at school.
- There are 76 Students in grades 3-8 who are virtual.
- Pre K and Kindergarten will have a drive thru graduation on June 7th at 10:00 am.
- 8th grade graduation will also be a drive thru on June 8th at 10:00 am. The 8th grade field trip will be on June 12th to Carowinds.
- The last day of in person instruction will be June 4th.
- We have been interviewing candidates for next school year.
- The intent form for returning to work next school year indicated that one teacher is moving to another state and two TA's and a bus driver are not returning. One is moving and another is planning on going to grad school.
- DA had a second grader who passed away.
- Ms. Battle quoted Nelson Mandela "Education is the most powerful weapon which you can use to change the world".
- *Janet Ward asked if there were any questions from the principal's report if not she called for a motion. At 6:06 pm Thomas Smith motioned to accept the principal's report and Mary Daugtry seconded the motion. A vote was taken 6 in favor and 0 opposed. Motion carried.*

IX. Director's Report

- budget report - The left over ESSER funds will carry over to next year.
- \$80K will go toward the Fund Balance
- Total revenue is at 27.96% which is where we should be at this time of the year.
- Janet Ward asked were there any questions and called for a motion. Hosanna Arias motion to accept the Director's budget report and Thomas Smith seconded the motion. Janet Ward called for a vote 6 in facor 0 no. Motion carried.

X. Operations Director's Report

- DA has 2 ESSERS funds. One for \$482,742 and \$1,080,000 through 2024. These funds will pay for an academic coach/Assistant Principal, Academic Afterschool program for 24 weeks per year, PTAC units and maintenance, playground, Comprehensive Math and Reading programs, and social worker.
- COVID -5 students have currently tested positive with the virus. 2 staff members have been tested positive and one has been vaccinated.

- The 3 year AHERA report has been completed and sent to the state. All asbestos has been removed.
- SFSP Administrative review corrective actions in meal counting is complete and The Caterer is being reviewed also.
- Facilities actions needed
- Window caulking and facial building repairs. One bid for \$10,000 has been submitted and waiting for 2 others.
- A sign for the front of building \$2,001.56 has been completed.
- A plan for lead in water fountains has been approved. DA purchased and placed temp water dispensers in each classroom. Self testing is conducted.
- A wall cap over the parapet on the roof is needed for \$26,900.
- The 400- building needs to be torn down.
- The driveway needs to be paved and the cost is \$12,400.
- The Deck on the back of the main building and the annex need painting.
- Landscaping contract
- ADT camera installation \$3,800.
- In person board meetings to begin next school year.
- The SRO monitors the school daily between 8:30 -12:30. They are doing a great job. They come inside the building and interact with the students.
- Dillard Academy annual retreat is scheduled for August 9-11 and for board members 10-11.
- Janet Ward called for a motion to accept the Operation's directors report. At 6:30 Mary Kay James motioned to accept the motion and Thomas Smith seconded it. Janet Ward called for a vote 6 in favor and 9 no. Motion carried.

XI. Governance

- Danielle Baptiste asked the board if they would like some additional board training especially for the newer board members. She suggested Tom Miller. He does board governance training. Ms. Baptiste asked the board to approve governance training at DA's annual retreat on August 10-11 using Tom Miller.
- At 6:35 Janet Ward motioned to accept the governance training at the annual retreat using Tom Miller and Thomas Smith seconded the motion. Janet Ward called for a vote 6 in favor 0 no. Motion carried.

XII. Parent/Community Involvement Report

- Our parent support is up.
- SEL
- Ice Storm is hiring for the summer ages 16-21.
- A program which will teach 8th graders responsibility and entrepreneurship is a volunteer program to start.

XIII. Next Meeting – June 8, 2021 (Last meeting of 2020-21 school year.)

XIV. Motion to Adjourn at 6:15 pm