

Dillard Academy Charter School

Board of Education Meeting

Minutes

Tuesday, June 7, 2022

5:00 pm

Virtual Meeting

Board Members in attendance: Janet Ward, Christina Robles, Mary Kay James, Mary B. Daughtry, Thomas Smith. Cheryl McCulough, Hosvan Giron-Arias

Board Members not in attendance:

Administrative Staff: Carole Battle, Danielle Baptiste, Alan Williams, Pearlie Whitfield, William Baptiste

- I. Call to order at 5:00 pm by Janet Ward with a quorum of 7 members present.
- II. The Pledge of Allegiance was recited by all in attendance.
- III. Approval of the May 3, 2022 minutes - at 5:05 pm Mary Daughtry made a motion to accept the minutes of May 3, 2022 as written and it was seconded by Thomas Smith. Janet Ward called for a vote 7 yes and 0 no the motion carried.
- IV. Approval of the June 7, 2022 agenda -at 5:12 pm Thomas Smith motioned to accept the June 7, 2022 Agenda and it was seconded by Mary Daughtry. Janet Ward called for a vote 7 in favor and 0 against. The motion was carried.
- V. Public notification of this meeting was posted via Facebook, the school website, and Goldsboro Daily News.
- VI. Acknowledgement of visitors/Comments: Tristan Robles (former student)
- VII. Statements: Pearlie Whitfield read the conflict of interest statement.

Conflict of Interest Statement – Board members are reminded it is your duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Advisory Board. Does any member of the board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting, you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.

All in attendance recited the Mission Statement – to positively provide a safe and quality education with high expectations so that we can excel and grow.

- VIII. Principal's Report
 - Enrollment as of May 1st was 237 and on May 25th the last day of school.
 - As of June 7, the anticipated enrollment for the 2022-2023 to be 270 which 16 of these are for kindergarten.
 - The next lottery will be on June 13, 2022. We have 43 applications.
 - 32 students made the Principal's list for the 4th quarter and 76 students made the A-B honor roll and 10 students made the perfect attendance.

- 232 students were promoted, 5 students retained pending attending summer school.
- 100 percent of our students in grades 3-8 were tested.
- Results will be shared in August after the State BOE has met and testing results are official.
- The Read to Achieve Summer Camp for first grade and second grade has begun.
- Select students in grades 3-8 are enrolled in our summer remediation in science, math, language arts that began June 1, 2022 and ends on June 30, 2022. EOG testing will be on June 27th, 28th, and 29th.
- Teachers of the year were Mr. Reid and Mrs. Boykin. The Instructional Assistant was Mrs. Parker.
- Field Day was held at WA Foster Center, Special Thanks to Coach Baptiste and staff.
- Last day of school went well, the award programs were held in classrooms, and the staff rode buses to insure no incidents.
- Field trip to Virginia State University and Kings Dominion was 06/04/2022. Special thanks to Danielle and William Baptiste for coordinating the trip and staff for chaperoning.
- 8th grade graduation was a drive through ceremony on May 31, 2022. Photos were shown to the board of the graduation ceremony. Janet Ward was present at the graduation ceremony and noted how beautiful and well organized it was. Other visitors attending were County Commissioner Antonio Williams, Parents, and former students.
- Carole Battle, Danielle Baptiste, Alan Williams, and William Baptiste will be attending the National Charter School Convention in Washington DC June 19, 2022 through June 23, 2022.

IX. Assistant Principal's Report

- Attendance during May was at 86.8%. The Last 3 days of school the attendance percentage was 80%.
- There were 15 discipline referrals 2 of them were suspended.

X. Governance

- Administration recommended continuing with optional mask wearing while at school and on DA transportation. Hosvan Giron- Arias asked if non-employees were coming into the building. No, but in July the demolition of the 400 bldg will occur. At 5:22 Hosvan Giron-Arias motioned that masks be optional for staff and students on campus and the buses. And Mary Daughtry seconded it. Janet Ward called for vote 7 in favor and 0 no. Motion carried.

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XI. Central Services Report

- Administration asked the board to approve the NCHPE Charter School Dispute Policy. Homeless students have the right to enroll in the school of their choice and receive transportation. If there is a dispute, they can contact Dillard Academy's Homeless Liaison, Thomas Smith. At 5:30 pm Thomas Smith motioned to approve the NCHPE Charter School Dispute Policy and Kay Daugtry seconded it. Janet Ward Called for a vote 7 yes and 0 nay. Motion carried.
- Administration asked the board to approve the Annual budget template for the 2022-2023 school year. The budget template includes ADM 270 students and 26 EC students. Total revenues from State 44.93%, Local 8.02%, Federal 41.74% and Business 5.31% is \$4,330,398.00. Expenses \$4,329,749.65 which leaves \$648.35 which is good because we are non-profit. On June 7, 2022 at 5:35 Christina Robles motioned to accept the 2022-2023 budget template and Mary Daughtry seconded it. Thomas Smith called for a vote 7 yes and 0 no. Motion carried.
- Dillard Academy's Annual Audit is scheduled for the week of August 15, 2022.
- Danielle Baptiste informed the board Title 6 funds for \$50,801.00 allows for 25 students on EC headcount and 1 ½ EC Teacher. The EC Professional Development has been resubmitted. Titles 1, 2, and 4 combined into 050 (transferability) for \$187,649. to be used to reduce 3 class size, hire instructional assistants for upper elementary. The board was asked if they had suggestions for spending of Title I funds. Thomas Smith, it could be used to improve parent involvement.
- Fundraisers for next year using Indian River Fruit Sales will entail selling fruit, 6% return per order, online ordering, the orders will be shipped directly to customers.
- All State required insurance has been met for next school year according to charter agreement.

- The demolition of the 400 building has been scheduled for July 2022. The state Permits are completed, City permits are in process, planning cleanup of stored supplies in the 400 bldg are being completed. Future spending funds of \$40K for paving, playground and fencing are pending.
- Dillard Academy has been reimbursed \$67,935 from E-rate and is still waiting on \$5,000 more reimbursement.
- Administration has recommended that DA annual retreat be held in-house in August 2022, because of rising costs for hotels, food, gas, and other expenses. At 5:50 Mary Daughtry motioned to have the Annual Retreat local this year and Christina Robles Seconded it. Thomas Smith called for a vote 7 yes and 0 no. Motion carried.

XII. Next meeting August 2, 2022.

XIII. Adjourn - Mary K. James motioned to adjourn the May 3, 2022 meeting at 6:00 pm and Christina Robles seconded it. The motion was passed unanimously.