

**Dillard Academy Charter School**  
**Board of Education Meeting**  
**Tuesday, June 6, 2023**  
**Minutes**  
**5:00 p.m.**

---

**Board Members in attendance:** Janet Ward, Thomas Smith, Christina Robles, Mary B. Daughtry, Mary Kay James, Cheryl McCullough, Hosvan Giron Arias

**Board Members not in attendance:** None

**Administrative Staff:** Hilda Hicks, Carole Battle, Danielle Baptiste, Alan Williams, Pearlie Whitfield

---

- I. Call to Order- Janet Ward called the meeting to order with a quorum of 7 members at 5:00 pm.
- II. Pledge of Allegiance - was recited by all in attendance.
- III. Approval of May 4, 2023 Minutes - The minutes of May 4, 2023 board meeting were distributed. The board was given time to read them. At 5:08 pm, Janet Ward called for a motion to accept the May 4, 2023 minutes as written. At 5:13 pm Thomas Smith moved to approve the minutes and Mary K. James seconded the motion. Janet Ward called for a vote 7 yes 0 no. Motion carried.
- IV. Approval of June 6, 2023 agenda - Janet Ward called for a motion to approve the June 6, 2023 agenda. At 5:15 pm Hosvan Arias moved to accept the June 6, 2023 agenda and Thomas Smith seconded the motion. Janet Ward called for a vote 7 yes 0 no. Motion carried.
- V. Public Notice - Danielle Baptiste reported the notice of the June 6, 2023 board meeting was posted on Facebook, DA website, and remind.com, and Goldsboro Daily News.
- VI. Acknowledgement of visitors/Comments - No visitors attended the meeting.
- VII. Statements: Mary Kay James recited the conflict of interest statement.  
Conflict of interest statement - Board members are reminded it is your duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Advisory Board. Does any member of the board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting, you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.

The Mission Statement: Hosvan Arias in attendance recited the mission statement -To positively provide a safe and quality education with high expectations so that we can excel and grow.

#### VIII. Principal's Report

- Enrollment as of May 4, 2023 is 251. On the last day of school we had 250 enrollees.
- Discipline
  - There have been 53 referrals out of that 12 were bus suspensions.
  - The overall disruptive behaviors were as follows: K-4 (31) 5-8 (24)
- EOY Testing
  - EOGs completed. Reading, math and science participation at 100%
  - Dibels Assessment was %100 tested.
  - There will be retesting for students who made a high 2 grade level during the summer school program.
- Donations
  - Dillard Academy had the Cinco de Maya dance that went very well. Special Thanks to board member Christina Robles for DJing, and community supporter Eric Matthews (Batchelor Brothers Funeral Establishment) for providing chairs for the dance.
  - Staff Appreciation week was May 8 to 12 (Special Thanks to Board Chair Janet Ward & The Sheepfold Church for gift cards and Judith McMillen for staff appreciation luncheon.
  - We received school supplies from Walmart stores.
  - Judith McMillen (Berkshire-Hathaway Realty) and friends donated so many books that we were able to have a book fair. Students were able to receive 3-4 books each.
  - We also received a donation of \$650.00 from some of Judith McMillen friends to purchase more books for our students.
- Student Transfers
  - One of DA's 6th grade student has been invited to attend WCPS School of Engineering.
  - Two upcoming 9th graders will be attending Wayne Technical High School.
  - One upcoming 9th grader will be attending Wayne Early Middle College.
- DA had 2 field days for (K-4) and (5-8) grades. Students and parents enjoyed the field days. Students had lunch at WA Foster Center. Special thanks to Coach Baptiste for putting everything together.
- DA did not have any retentions this school year.
- We had a combined Triple B challenge for April and May 2023.

- Teacher Summative's and PDP's are done.
- Lakisha Rbinson was voted teacher of the year and Andrea Robinson was voted teacher assistant of the year.
- DA Wellness program has ended.
- Our new marquee outside is working.
- Teachers and administrators completed their online class (Better Classroom Management).
- 8th grade graduation went well, and it was well attended. Three of our board members attended. Mary Kay James stated "it was a classy event".
- Kindergarten graduation was held at Chuck E. Cheese.
- DA had a smooth closing on the last day of school.
- We have 65 students already enrolled in summer school.
- Ms. Battle closed her report by saying "Leaders are made, they are not born. They are made by hard effort, which is the price all of us must pay to achieve any goal that is worthwhile. Vince Lombardi.

IX. Governance:

- Compliant Policies reported via epicenter (Parent & Employee Grievance Policy, Fire and Sanitation Inspections).
- May training: Board reviewed Charter School Health requirements.

IX. Budget Report

- As of May 26% is left in the budget. Danielle Baptiste asked the board to approve the budget as presented.
- Janet Ward called for a motion to approve the budget as presented. At 5:32 pm Christina Robles moved to accept the budget as presented and Thomas Smith seconded it. Janet Ward called for a vote 7 yes and 0 no. Motion passed.

X. Operations Report

- Title grants to be submitted over the summer. Use of funds discussed.
- EC grant was submitted.
- ESSERS afterschool after school student survey showed 94% of students reported that after school help them catch up on learning missed. 100% said it helped them in Reading. We are now using ESSERS funds for Summer School remediation and testing.
- Transportation - We are looking for at least one "new" bus and we are scavenging for seats for the activity bus. Admin is looking into cost to get our buses painted this summer.
- Facilities -
  - Back parking lot needs repaving due to large potholes.
  - Install a hood in the cafeteria for the range.

- Add new shades to all the building windows.
- Get replace broken furniture.
- Remodel student bathrooms.
- Re-tile the floors upstairs.
- Annual fiscal audit is August 17, 2023
- Mrs. Hicks reported on ERC. This program would help recoup money DA paid to employees during COVID-19.

XI. Technology

- Technology budget for the upcoming 2023-2024 school year
  - a. Algo speakers - (14) \$,475.00
  - b. Infocus 55 in. Panel Board (4)- \$5491.80
  - c. Polycom phone CCS 700 -\$3,383.80
  - d. POLY Edge (4) \$879.80
  - e. Charging Carts ( 16) \$9,600.00
  - f. PA speakers (1) \$347.85
  - g. Bus cameras (3) \$10,566.00
  - h. ChromeBooks (233) 6 yrs \$88,574,95
  - i. Microsoft G04 (100) \$39,900.00
  - j. MS G04 Warranty (100) 39,900.00
  - k. MS G04 case (100) \$1,490.00
  - l. MS license (6) \$1272.90
  - m. Maintenance. Plans (133) \$1,190.00
  - n. Staff computer (5) \$4,924.00
  - o. 3 yr extended warranty(5) \$1,165.00
  - p. Total price for all \$187,275.37
  - q. On June 6, 2023 at 6:04 pm Janet Ward asked for a motion to accept the 2023-2024 Technology budget. Hosvan Arias motioned to accept the 2023-2024 Technology budget and Mary Kay James seconded the motion. Janet Ward called for a vote 7 yes and 0 no. The motion was passed unanimously.

XII. Next Meeting August 3, 2023 at 9:00 am. (Morehead City NC)

XIII. Motion to Adjourn: Janet Ward called for a motion to adjourn the meeting. At 6:20 pm Mary K. James moved to adjourn and Mary B. Daughtry seconded it. The motion was unanimously passed.