

# DILLARD ACADEMY CHARTER SCHOOL K-8

## Board of Education Meeting

Minutes – Regular Session

July 24, 2019

Dillard Academy Conference Room

10:00 am

Board Members in attendance: John Stokes Thomas Smith, Janet Ward, Elizabeth Wooten, David Simmons, Bernice Simmons

Board Members not in attendance: Christine Robles

Administrative Staff: Hilda Hicks, Carole Battle, Danielle Baptiste, Pearlie Whitfield

---

- Call to Order – The meeting was called to order by John Stokes at 10:00 am with a quorum of 6 board members present.
- Pledge of Allegiance was recited by all in attendance.
- Approval of Minutes – May 14<sup>th</sup> board meeting were distributed. The board was given time to read them. At 10:08, Elizabeth Wooten motioned to accept the May 14<sup>th</sup> minutes as presented. Thomas Smith seconded the motion. John Stokes called for a vote. The vote was 6 in favor 0 opposed. Motion carried.
- Confirmation of Public Notice – Public notice was confirmed by Danielle Baptiste. Notice was posted on school website, Facebook, school calendar, Goldsboro News Argus, outside on the school marquee.
- Acknowledgement of Visitors – Quinetta Moore
- Statements –Danielle Baptiste read the ethics statement:  
  
Board members are reminded that is our duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Board. Does any member of the Board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the meeting you become aware of an actual or apparent conflict of

interest, please bring the matter to the attention of the chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.

- Mission Statement – To positively provide a safe and quality education with high expectations, so that we can excel & grow.
- Principal’s Report –
  - EOY enrollment was 285 students
  - July enrollment is 310 with 12 on waiting list and still growing.
  - May 17 was open enrollment.
  - Awards day were split into 2 sessions Pre(k) – 4 and 5-8 grades.
  - Teacher and TA of the year awards celebration were held at Olive Garden. Mrs. Lee was teacher and Mrs. Freeman was TA.
  - The student Government took a trip to Raleigh NC. They toured the state legislators house, History museum, and Cheesecake factory. Washington DC
  - Kindergarten graduation was held at the Herman Park Center. Next year we will us WA Foster Center.
  - Last day of school June 8 and early dismissal. The students had icee’s.
  - June 13<sup>th</sup> is the EOY Potluck Luncheon for staff.
  - The 8<sup>th</sup> grade graduation and Cotillion was June 10<sup>th</sup> at the Maxwell Center.
  - The Leadership team met June 25 and will meet August 1.
  - Staff retreat is held at Seymour Johnson AFB July 22 & 23. Speakers: Marvin McCoy, Mary James, Melotta Battle Hill, Shelton Harvey, and William Vann III.
  - Math professional development will be held on August 30 & 31 in Wake Co.
  - August 12 – 16 is staff orientation week.
  - Open house for student is August 15 from 5-7 pm
  - First day of school is August 19, 2019. The admission lottery was held July 11, 2019.
  - **Supplemental Programs**
    - Student attended Saturday Academy for extra tutoring.
    - Kinetic Minds was held June 1 through July 2 for science for middle schoolers.
    - Summer school ended August 1.
    - Summer Reading Camp lasted three weeks. The Read to Achieve test was August 1 for students.
  - **Test Results**
    - mClass will have online testing access this upcoming school year. Mark Johnson’s Reading program made National news.
    - iReady
    - EOGs – reading scores last year 32.3% and this year is 32.4%. Science scores last year 47.6% and this year is 68%. Math last year was 42% D.A has not received the math scores for this year as of today.
    - mClass vs. iStation vs. iReady – Dillard Academy uses i-Ready diagnostic testing as the baseline for individualized interventions for each child each day. As a part

of the Read to Achieve Legislation, we have also been doing individual reading assessments in grades K-3 using MClass software. This is what they use to measure reading growth for grades k-2. The State Superintendent in a last minute contract switched from MClass to iStation. There is a lot of controversy about the switch, since the working group assigned to look at this suggested mClass. Charter schools have the option of opting out of iStation as long as we had a measure. Since we are already using i-Ready, Dillard Academy opted out.

- **Logistics**
  - Master Schedules has been completed and given to staff at the retreat.
  - Daily schedule Staff 7:15 am to 3:15 and students arrive at 8:00 am to 3:00 pm.
  - D.A. grade scale for 2019-20 (A = 90-100, B = 80-89, C = 70-79, D = 60-69, F = 59-Below). Numerical and letter grades will appear on the report card.
  - The LINZ for Time and Attendance will began in October 2019.
  - Foci for 2019-20 – Academics, Attendance, Community/Parent involvement.
- **Operation Director's Report**
    - The Board reviewed the assurances in the Title I, II, IV, and VI grants.
    - Dillard Academy has hired a new contractor Burney Builders Inc. to repair the Café floor and cafeteria storage closet floor.
    - Due to some unfinished work by the previous contractor, additional work needed in Upstairs 504. B& G Committee met July 20 and will met today after the Board meeting.
    - Wish List: Benches for teachers on playground.
    - An air condition unit is needed in the Cafeteria.
    - The custodial contract with Greenville Transportation and Custodial Service ended June 30, 2019. Dillard Academy decided not to renew the contract. D.A. has taken over the contract with Unifirst for its custodial supplies.
    - Technology
      - Ms. Bryant presented an updated internet safety policy to be added to the parent-student handbook. Dr. Smith moved to accept the policy as presented. Ms. Wooten seconded, and the motion passed unanimously.
      - New hardware for SY 2020 includes: 3<sup>rd</sup> grade chrome-books, new contract for K-2 devices (iPads), new teacher devices, desktops for classrooms, PA System (specifically for departure and arrival)
    - **Federal Programs**

- Title VI application was submitted for \$60,327 (\$542 PreK, EC)
- Title I \$154,033 = 4 Tas (non K-2) and 2 tutors. Need \$30K more.
- Title II =\$16,499 for Workshop expenses, educational reimbursement.
- Student Achieve Grant = \$10,000 for Science programs, manipulatives, and Health curriculum.
- LINQ system will help with staff attendance and tardiness. Dillard has new policy regarding staff tardy. If you are more than .45 minutes late you must take 4 hours.
- Dean of Students
  - Making sure parent understand student need their involvement.
  - 20 students were suspended during the 2018-19 school year.
- Next meeting – Sept 10, 2019
- Ms. Wooten motioned to adjourn. Dr. Smith seconded and the meeting was adjourned at 12:05pm.