

DILLARD ACADEMY CHARTER SCHOOL K-8

Board of Education Meeting
Minutes – Regular Session
January 14, 2020
Dillard Academy Multi-Purpose Room
5:00 PM

Board Members in attendance: John Stokes, Thomas Smith, Janet Ward, Mary Kay James, Hosvan Giron, Christina Robles

Board Members not in attendance: David Simmons, Elizabeth Wooten

Administrative Staff: Carole Battle, Danielle Baptiste, Pearlie Whitfield

- I. **Call to Order** – The meeting was called to order by John Stokes at 5:00 pm with a quorum of 6 board members present.
- II. **Pledge of Allegiance** was recited by all in attendance.
- III. **Approval of Minutes** – November 12th board meeting minutes were distributed. The board was given time to read them. At 5:10 Thomas Smith motioned to accept the November 12th minute as presented. Mary Kay James seconded the motion. John Stokes called for a vote. The vote was 7 in favor and 0 opposed. Motion carried.
- IV. **Approval of January 14, 2020 Agenda** - Thomas Smith motioned to accept the agenda as written. Mary Kay James seconded it. John Stokes called for a vote at 6:15. All were in favor and the agenda was approved.
- V. **Confirmation of Public Notice** – Public notice was confirmed by Danielle Baptiste. Notice was posted on the school website, Facebook, school calendar, outside on the school marquee, in the Goldsboro New Argus, on Class DoJo and in the Goldsboro Daily News.
- VI. **Acknowledgement of Visitors** – No Visitors
- VII. **Statements:** Mary Kay James read the ethics statement:
Board members are reminded that is our duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Board. Does any member of the board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting: If so, please state them for the record. If during the meeting, you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.

Mission Statement: Everyone in attendance read the Mission statement: To positively provide a safe and quality education with high expectations so that we can excel and grow.

VIII. Principal's Report

- YTD school enrollment is 282. Pre-K enrollment is 15 for a total of 297 students schoolwide.
- The 3year Administrative Review of the School Nutrition Program yielded positive results with only minor corrections and no pay-back issues.
- PTO was held on January 13, 2020. Parents were trained on the purpose and use of DACS assessments for student growth.
- Staff and the Student Council will volunteer at the Soup Kitchen January 17, 2020.
- During American Education Week DACS hosted visitors who came to the school to read to students. Our students posted "Why I Like My School" comments in the front hallway. We also had a pot-luck lunch for staff.
- In December, DACS attended career day at Mt. Olive College to recruit teacher graduates, or anyone interested in teaching. Dr. Ruby Bell (UMO) said the pool for teachers is smaller this year. There is a new Residency Program for candidates who go into the education field.
- DACS will have a fundraiser February 6th from 4:00-10:00 at Texas Roadhouse. DACS will receive 10% of all funds collected during that time and have a raffle.
- The DACS Choir sang at WAGES Christmas Program. The Foster Grandparents were so proud of them.
- NC State requires that students know their multiplication tables. They also must learn cursive writing. Ms. Battle has asked that teachers institute activities in the classroom to meet these goals.
- Pre K- 4 grade had its Christmas program in the multi-purpose room. Hosvan Giron dressed as Santa Claus.
- The Sheepfold Church of Christ gave the staff gift cards and presents for Christmas. The staff sent thank you cards to the Church. Maxine Carr brought breakfast to the staff.
- Ms. Battle received a total of \$3,500 in donations for the Case 21 Program. Dr. Robert Fhay donated \$2,500 and Gene Nichols donated \$1,000.
- Reading Comprehension PD was given by Ms. James for K-2 teachers. It focused on vocabulary and fluency.
- Our middle school girls and boys basketball teams played in Fayetteville NC on Jan 10, 2020.

- January 10, 2020 is end of grading period. May 29 is last day of school.
- Dillard Academy will compete against Arapahoe Charter school in the Battle of the Books this Spring.
- Student council will perform there MLK Day of Service at the Soup Kitchen on January 17, 2020.
- After discussions with student council the parents and staff administration would like to relax the dress code beginning in February. Students can wear any solid colored tops. No offensive writing on the shirt. No holes in clothing that shows skin underneath.

IX. Director's Report

- Federal funds have not dropped. Awaiting review of the Title Grant applications.
- We are 50% through our budget and is where we should be. The budget facilities line looks lower than normal at this time of year due to getting the elevator fixed. The budget has a \$10,047.94 surplus. There are some additional outstanding facilities maintenance items that need to be addressed.
- Our 5-star daycare childcare should have 2 extraction cleanings per year on carpet flooring. Since we can no longer clean the multi-purpose room carpet because of the level of deterioration, The principal feels a laminated floor would be more economical than carpet in the MPR.
- The administration hall HVAC system was leaking Carbon monoxide. It will cost about \$2,000 to fix. The unit is turn off for now. The school will need a permit from the city for replacement.

On 01/14/2020 at 5:50 Thomas Smith motioned to accept the upgrade the HVAC unit and refinish the MPR floor. Christina Robles seconded it. John Stokes called a vote 6 in favor and 0 no. Motion carried.

X. Operation Director's Report.

- Elevator installation – Phone & alarm, smoke alarm, and telephone potts-line will have to be installed.
- DACS has a bus driver shortage. To combat it, bus driver pay has increased to \$12.00 per hour with possible sign on bonus, and .50 raise with no incidents every 6 months up to \$14 per hour. DACS had to phased out most bus monitors to pay for this increase.

XI. Technology Report – No report

XII. Human Resource Report

- Eligible staff have received their 2020 insurance card.
- The new LINQ's system will go live in February.

- One teacher and one TA are back to work full time from their long-term sick leave. The PreK teachers out on long term leave for surgery.

XIII. Dean of Students Report

- Student behavior has improved. Staff is doing a great job managing student behaviors.
- Visiting parents leave the school feeling good because of communication.
- In March we will sponsor events for social development such as career day and our partners Goldsboro Continentals.

XIV. Next Meeting – February 11, 2020

XV. Regular session Adjourned at 6:30 pm.

XVI. At 6:32 Closed Session

- Reclassification of the technology position from 12- month employee to 10 -month employee. The reclassification will take effect after this school year end.
- *On January 14, 2020 at 6:37 Mary Kay James motioned to reclassify the 12- month employee to a 10- month employee. Thomas Smith seconded it. John Stokes call for a vote. 6 in favor 0 no. Motion carried.*

XVII. Closed session adjourned at 6:50 pm.