

**Dillard Academy Charter School  
Board of Education Meeting**

**Tuesday, February 7, 2023**

**Minutes**

**4:00 p.m.**

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**Board Members in attendance:** Janet Ward, Thomas Smith, Christina Robles, Mary B. Daughtry, Mary Kay James, Cheryl McCollough, Hosvan Giron Arias

**Board Member not in attendance:**

**Administrative Staff:** Carole Battle, Danielle Baptiste, Pearlie Whitfield

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- I. Call to Order- Janet Ward called the meeting to order with a quorum of 7 members at 4:00 pm.
- II. Pledge of Allegiance - was recited by all in attendance.
- III. Approval of December 6, 2022 Minutes- The minutes of the December 6, 2022 board meeting were distributed. The board was given time to read them. Janet Ward called for a motion to accept the December 6, 2022 minutes as written. At 4:08 pm Mary K. James moved to approve the minutes and Christina Robles seconded the motion. Janet Ward called for a vote 7 yes 0 no. Motion carried.
- IV. Approval of February 7, 2023 agenda - Janet Ward called for a motion to approve the February 7, 2023 agenda. At 4:12 pm Hosvan Arias moved to accept the February 7, 2023 agenda and Mary B. Daughtry seconded the motion. Janet Ward called for a vote 7 yes 0 no. Motion carried.
- V. Public Notice - Danielle Baptiste reported the notice of the February 7, 2023 board meeting was posted on Facebook, DA website, and the Goldsboro Daily News, and remind.com.
- VI. Acknowledgement of visitors/Comments - No visitors attended the meeting.
- VII. Statements: Hosvan Arias recited the conflict of interest statement.  
Conflict of interest statement - Board members are reminded it is your duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Advisory Board. Does any member of the board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting, you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.

The Mission Statement: All in attendance recited the mission statement - To positively provide a safe and quality education with high expectations so that we can excel and grow.

#### VIII. Principal's Report

- Enrollment as of February 7, 2023 is 265 and last reported enrollment on January 3, 2023 was 269. We had 4 withdrawals. One student lived in Dudley NC and had no transportation to school. Three others moved to Lenoir County.
- On January 24th Delta Sigma Theta had a seminar for the community on Human Trafficking. It was well attended.
- The principal of Wayne Early Middle College will do a presentation for our 8th graders on February 10, 2023.
- Students will be taking pictures for our yearbook during the week of 2/13-2/17.
- 8th graders who have the highest average in their class are invited to a Divine 9 luncheon with members of our local sororities and fraternities.
- Dillard Academy will receive mini grants of \$150-500 for teachers that apply.
- Monday, February 13, 2023 is the 100th day of school.
- February is Black History Month. Month long activities consist of daily acknowledgement of someone who is first in their field, on Fridays we wear Black History Attire, the school is decorated with black History art and artifacts
- 42 students were on the Principal's List and 81 on the A/B honor roll.
- Dillard Academy will host its Wellness Retreat in Beaufort, NC on February 18, 19 and 20.. Selected staff and administration will attend.
- CCAR will read to selected classes on February 14, 2023.
- Mrs. Battle closed her report with a poem by Ourmindullife.com.
- "Without Valentine's Day, February would be... well like January".

#### IX. Budget Report

- The overall budget balance is 66.73%. With 45% of the school year left we are in good shape. We have a net surplus of \$79,765.36. The surplus is because of a summer school grant, \$750K COVID funds that will carry over into the next school year.
- We also received a \$32K Transportation to be used for salary, expense reimbursement for drivers, used pickup truck, and bus.
- Janet Ward called for a motion to approve the budget as presented. At 5:30 pm Mary K. James moved to accept the budget as presented and

Cheryl McCollough seconded it. Janet Ward called for a vote 7 yes and 0 no. Motion passed.

X. Governance

- Criminal Record Check Policy

XI. Operations Report

- 2022-23 Summer Program Plan. The purpose of the 2022-23 summer program is to provide all students receiving a Non-proficient score on the reading, math, and or science NC EOG, an opportunity to remediate and retest. The instructional days will be 13 with 4 hours per day. Summer program begins June 5-26 and retesting is June 27-29, 2023.
- On February 7, 2023 at 4:35 Janet Ward called for a motion to approve the 2022-23 Summer Program Plan as presented. Hosvan Arias moved to approve the 2022-23 Summer school program and Mary Kay James seconded it. Janet Ward called for a vote 7 yes 0 no. Motion carried.
- COVID Health Grant - will be used for the following:
  - Suicide Prevention training for staff.
  - Social Emotional Curricula to be used school-wide.
  - Community Involvement - Community Fair to connect students and families to mental and behavioral health resources.
  - Employee Wellness Retreats for school staff that support staff well-being and prevent burnout.
  - Physical Education and Physical Activity to provide students with the key concepts and critical skills needed to establish and maintain physically active lifestyles throughout life.
  - Nutrition Environment and Nutrition Services to design and build a calming school garden space connected to mental wellness and kitchen healthier meals (versus catered prepackaged meals).
- The Mental Health Grant will be used for the School nurse's salary, nurses's supplies, and custodians.
- Facilities - projects needing attention: Bathroom remodel, LED signs, hot water heater, repair of broken tiles, re-leveling floors, roof, decking and steps repair.
- Open enrollment is now through April 5, K registration April 26, 2023..

XII. Next Meeting March 7, at 5:00 pm.

XIII. Motion to Adjourn: Janet Ward called for a motion to adjourn the meeting. At 5:10 pm Mary K. James moved to adjourn and Cheryl McCollough seconded it. The motion was unanimously passed.