

**Dillard Academy Charter School
Board of Education Meeting**

Tuesday February 6, 2024

Minutes

5:00 p.m.

Board Members in attendance: Janet Ward, Mary Kay James, Hosvan Giron Arias, Christine Robles, Mary Daughtry, Cheryl McCullough

Board Members not in attendance: Thomas Smith

Administrative Staff: Carole Battle, Hilda Hicks, Danielle Baptiste, Tasha Adams, Pearlie Whitfield

- I. Call to Order- Janet Ward called the meeting to order with a quorum of 6 members at 5:00 pm.
- II. Pledge of Allegiance - was recited by all in attendance.
- III. Approval of December 5, 2023 Minutes - The minutes of the December 5, 2023 board meeting minutes were distributed. The board was given time to read them. At 5:10 pm, Janet Ward called for a motion to accept the December 5, 2023 minutes as written. At 5:11 pm Christine Robles moved to approve the minutes as written and Hosvan Arias seconded the motion. Janet Ward called for a vote 6 yes 0 no. Motion carried.
- IV. Approval of February 6, 2024 agenda - Janet Ward called for a motion to approve the February 6, 2024 agenda with a date correction. At 5:15 pm Cheryl McCullough moved to accept the February 6, 2024 agenda with a date correction and Christina Robles seconded the motion. Janet Ward called for a vote 6 yes 0 no. Motion carried.
- V. Public Notice - Danielle Baptiste reported the notice of the February 6, 2024 board meeting was posted on Facebook, the Goldsboro Daily News, Remind.com., and the marquee outside.
- VI. Acknowledgement of visitors/Comments - None.
- VII. Statements: Mary Daughtry recited the conflict of interest statement. Conflict of interest statement - Board members are reminded it is your duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Advisory Board. Does any member of the board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record.

If during the course of the meeting, you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.

The Mission Statement - Christine Robles recited the mission statement -To positively provide a safe and quality education with high expectations so that we can excel and grow.

VIII. Principal's Report - Carole Battle

- The current enrollment is 240. Since the last meeting, two students transferred to Carver Heights and 4 students are being homeschooled.
- Academics
 - We are in the 3rd nine weeks of school and report cards went out on January 5, 2024.
 - A's - 34%
 - B's - 34%
 - C's - 22%
 - D's - 8%
 - F's - 2%
- Progress reports were distributed for the 3rd nine weeks on February 2, 2024.
- We have 2 tutors for selected students in grades 4, 6, and 8 for three hours on Monday and Wednesday and Tuesday and Thursday in reading. Both tutors are retired teachers. The tutors stated that "the students are doing very well".
- Afterschool is three days a week, Tuesday, Wednesday and Thursday from 3:15 to 4:45 in reading, math, and science. Teachers are now doing lesson plans,, working on vocabulary, teaching test taking skills and we are calling home to check why a student is absent.
- Attendance: Ms. Danielle, Mrs. Adams, and I make up the attendance team. We have seen a decrease in absences. We recognize that this is flu season and that can have an impact on attendance for students and staff.
- We have had several students apply to Wayne Early Middle College, Wayne School of Engineering, and Wayne Technical High School.
- We are going to have a Junior Beta Club beginning this Spring.
- Our Global Studies County of the Quarter is Switzerland. The word of the month is helpfulness.
- Sports: The girls and boys basketball teams are playing in the playoffs today in Cary NC.
- The Valentine's Dance will be this Friday night from 6:00-8:30 pm.

- We are doing Black History activities with the students this month.
- Dillard Academy received 135 coats from the Goldsboro Continentals and we were so appreciative, especially for our students. Mrs. Adams is a member of the Continentals.
- Parent Involvement: Our parents attended a Chat Night on February 2, 2024 from 6-7:30 pm. We served grilled hot dogs and 82% of parents attended Chat night.
- Staff: All the PDP's for mid-year have been done and we are still observing teachers. Classified staff first evaluations (they receive 2) will be done by the end of February.
- Teachers are reading educational articles and taking a required online course to further their education and stay abreast of current educational trends.
- Several female staff members attended a trip to Myrtle Beach on December 16, 2023. They spent the night, shopped and ate at Captain George's.
- We had our annual Christmas party at McCalls restaurant.
- DPI will visit on Apr 23, 2024 for our Charter Renewal Visit.
- Testing: Mrs. Adams reported that 3rd and 4th grade mClass ELA assessment is almost finished.
- Ms. Battle ended her report by quoting. "You're braver than you believe, stronger than you seem, and smarter than you think." -Winnie the Pooh.

IX. Assistant Principal's Report - [Tasha Adams](#)

- Discipline Report - For the month of November we had 15 Classroom referrals, which includes disrespect and disruption (5) pushing/hitting (4) kicking (10) cell phone (4) Profanity (1)
- Bus referrals (9) includes hitting on bus (5) Disrespect (1) Standing on the bus (3)
- Total number of referrals for the month of November 2023 was 24.

DECEMBER 2023 Discipline Referrals	
Horseplaying/pushing	1
Aggressive` behavior	1
Profanity	2
Hitting a student	2
Kicking	1
TOTAL MONTHLY INCIDENCES	15

JANUARY 2024 Discipline Referrals	
Cell phone	4
Pushing/Hitting	7
Profanity	6
Insubordination	1
Fighting	2
Disruptive behavior	3
Kicking	1
Disrespect	4
TOTAL MONTHLY INCIDENCES	28

JANUARY BUS Referrals	
Hitting	1
Touching 2	2
Standing up on the bus	1
TOTAL MONTHLY BUS INCIDENCES	4

Budget Report - Danielle Baptiste

- As of December 31, 2023 58.90% of budgeted funds was left with 6 months left in the fiscal year.
- We have a surplus of \$68,960.82.
- At 5:25 pm Janet Ward called for a motion to approve the December 2023 staff supplement. Christine Robles moved to approve the December staff supplement and Mary Kay James seconded the motion. Janet Ward called for a vote. 6 yes 0 no, motion passed.

X. Governance

- Dillard Academy Admissions and Enrollment Policy updated to expand open enrollment period.
- 2023-2024 Summer Program Plan approved for June 2024.

XI. Central Services Report

- Consolidated Federal Programs audit came back met requirements in all areas
- Dillard Academy is compliant in Epicenter.
- The 25th Anniversary Planning Committee met at 4:00 - 5:00 pm today. June 1, 2024 was chosen as the date for the 25th Anniversary Program. Janet Ward asked how much will the tickets cost? Danielle Baptiste said that the committee has not decided on the cost of the admission tickets.
- Our 8th grade class will have a formal Graduation. Parents have indicated they want the graduating class of 2024 to sponsor a prom/dance for the 7th and 8th graders.

XII. Next Meeting March 5, 2024 at 5:00 pm.

XIII. Motion to Adjourn: Janet Ward called for a motion to adjourn the meeting. At 6:20 pm Christine Robles moved to adjourn and Hosvan Arias seconded it. The motion was unanimously passed.