

DILLARD ACADEMY CHARTER SCHOOL K-8

Board of Education Meeting
Minutes – Regular Session
February 11, 2020
Dillard Academy Multi-Purpose Room
5:00 PM

Board Members in attendance: John Stokes, Thomas Smith, Janet Ward, Mary Kay James, Christina Robles, Elizabeth Waters

Board Members not in attendance: David Simmons, Hosvan Giron Arias

Administrative Staff: Carole Battle, Danielle Baptiste, Pearlie Whitfield

- I. **Call to Order** – The meeting was called to order by John Stokes at 5:00 pm with a quorum of 6 board members present.
- II. **Pledge of Allegiance** was recited by all in attendance.
- III. **Approval of Minutes** – January 14th board meeting minutes were distributed. The board was given time to read them. At 5:10 Elizabeth Wooten motioned to accept the January 14th minutes as presented. Thomas Smith seconded the motion. John Stokes called for a vote. *The vote was 6 in favor and 0 opposed. Motion carried.*
- IV. **Approval of February 11, 2020 Agenda** - Thomas Smith motioned to accept the agenda as written. Janet Ward seconded it. John Stokes called for a vote at 6:15. All were in favor and the agenda was approved.
- V. **Confirmation of Public Notice** – Public notice was confirmed by Danielle Baptiste. Notice was posted on the school website, Facebook, school calendar, outside on the school marquee, in the Goldsboro New Argus, on Class DoJo.
- VI. **Acknowledgement of Visitors** – Ms. Moore, Mr. South, Ms. Rogers, Ms. Trenfield, Ms. Robinson
- VII. **Statements:** Elizabeth Wooten read the ethics statement:

Board members are reminded that it is our duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Board. Does any member of the board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting: If so, please state them for the record. If during the meeting, you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.

Mission Statement: Everyone in attendance read the Mission Statement: To positively provide a safe and quality education with high expectations so that we can excel and grow.

VIII. Principal's Report

- Enrollment is 276 traditional students and 15 Pre-K students.
- PDP's mid-year reviews are looking good.
- DACS Student government visited and volunteered at the Soup Kitchen. They realized how gratifying it was to help people.
- The last week of January was National School Choice week. Staff wore yellow scarfs to celebrate it.
- DA had a fundraiser at Texas Roadhouse and sold raffle tickets. They raised \$306.00. Pictures were posted on Facebook regarding the event.
- On February 12, 2020 Case 21 training was held in the school's library for grade 3-8 teachers. The purpose of this training will help in real time testing: it gives immediate feedback and reports.
- 20 students' school-wide who made the Principal's List were rewarded with a field trip to McDonalds.
- On March 2 we will have a round of classroom observations.
- February is Black History Month. Each week will have different activities such as: African attire, HBCU's, dress as a famous black person, and classroom activities.
- STAFF PRESENTATIONS

Ms. Rogers K-2

- The Fabulous 5 system relates to phonemic awareness. Smallest units in spoken language(sounds). Phonics: understanding the relationship between sound and letters. Vocabulary: meaning and pronunciation of words and the ability to find the meaning of new words. Fluency: the ability to read smoothly with little to no errors. Comprehension: understanding what you read and being able to use it.

Ms. Trenfield 3-5

- 3-5 are testing grades using the NC standard course of study and the pacing guide is what guides us. We also use the blended teaching model to prepare and execute our daily lessons in all subject areas. Data drives instruction for us in all subject areas. Weekly assessments, iReady, NC Check in benchmark assessment, R.T.A. portfolio passages 3rd grade only. Here's how we motivate students to excel and grow. Start each day off with morning work challenges. Involve students in center activities. Provide rigor for students in all content areas. Small group

interventions. The daily use of EOG strategies. Formulation questions that allows students to think and reason critically.

Mr. South 6-8

- Math strategies are being employed throughout middle school. Repetition, timed testing, pair work, manipulations tools, cooperative learning, differentiation, math games, technology, and use of spiral reviews & quick questions to introduce lessons.
 - ELA instructions are taught by the NC Standard course of study which prepares students for the EOG. Strategies used for ELA are the use of graphic organizers, think pair-share, close reading strategy, and QAR to facilitate a discussion daily.
 - Social Studies begins with the world beginning with the Age of Exploration continuing through modern times. Using online instructional resources.
 - Science is taught by constantly challenging them to think creatively and critically. Other strategies are visualization, cooperative learning, inquiry-based instruction, differentiation, technology in the classroom, use of spiral review, and powerpoint presentations.
- Duke Energy gave a performance about conservation for students at the school on February 13, 2020.
 - The Valentine dance will be held on 2/14/20.
 - Tutoring is still being held in the MPR and Occupational Therapy is being offered in corner of the room.
 - Students who use their cell phone during school hours risk having their phone taken away. A parent must come to school to pick up the phone (no exceptions).
 - K&W Cafeteria brought lunch to staff for taste-test. They are bidding on DA's breakfast and lunch contract. We are terminating the Preferred Meals contract due to several incorrect and missed deliveries.

IX. Director's Report

- The budget is at 41%. The State revenue looks short because we are still waiting on Federal funds to be released. Once DA receives federal funds, it should balance out the budget.
- Facilities repairs: The floor in the MPR need to be redone the 1st estimate is \$10,000 we are getting more estimates. Any bids over \$5,000 must have at least 3 bids.

X. Operation Director's Report.

- Ms. Danielle and Mrs. Battle will attend an accountability meeting on March 20.

- Ms. Battle, Mrs. Baptiste, Mrs. Black, and Mr. Carbonera will attend EC institute on March 2, 3, 4. Ms. Samuel is attending the NCCAT conference.
- DA has tutoring during the day and in afterschool.
- We are using iReady and check-ins for growth indicators. Data showed all grades have improved.
- Teachers received bonuses for high growth in certain areas.
 1. Mrs. Dempster 4th grade reading bonus \$2,000
 2. Ms. Trenfield 3rd Reading bonus \$3,500
 3. Mr. Howell 7th grade Math bonus \$2,000
 4. Ms. Battle Principal bonus \$1,000
- Board members and Administrative staff must have annual criminal background checks.
- DA athletics, boys & girls basketball, soccer, and track teams.
- 8th Graduation will be May 28, 2020 at 9:30 WA Foster Center Gymnasium. The annual Cotillion TBA.

XI. Technology Report

- CIT- 150 iPads close out lease. Items were returned with 60 iPads missing/lost in the past 6 years. DA has implemented more stringent inventory control over school owned devices.
 - a. Daily inventory check
 - b. Work order form for broken, maintenance, and lost devices.
 - c. Feedback: Locked boxes, no sharing, monitoring usages, assigned chrome books.

XII. Human Resource Report

- The Pre-K teacher will return to work on March 23, 2020 following her surgery.
- LINQ is up and running but still has issues.

XIII. Dean of Students Report

- 6-8 grades have career/social development class which promotes critical thinking, writing, reading. Students were shown a job application from McDonald's and were told about criminal background checks.
- Middle schoolers were given a value assessment.
- SJAFB will host a K-4 ice cream party March 20, 2020 for good behavior.
- Goldsboro HS student volunteer teacher helper's program is going well.

XIV. Next Meeting – April 7, 2020 – Ms. Wooten motioned to change the board meeting to April 7 at 5:00 and Mrs. James second it. John Stokes called for a vote 6 in favor and 0 opposed. Motion carried.

XV. Regular session Adjourned at 7:00 pm.