

# Dillard Academy Charter School

## Board of Education Meeting

### Minutes

Wednesday, August 11, 2021

9:00 AM

Regular Meeting

Myrtle Beach, SC

---

**Board Members in attendance:** Janet Ward, Thomas Smith, Christina Robles, Hosvan Arias, Mary Kay James

**Board Member not in attendance:** Mary Daughtry

**Administrative Staff:** Carole Battle, Danielle Baptiste, Alan Williams, Pearlie Whitfield, William Baptiste

---

- I. Call to order at 9:00 am by Janet Ward with a quorum of 5 members present.
- II. The pledge of Allegiance was recited by all.
- III. Approval of June 8, 2021 minutes was motioned by Thomas Smith and seconded by Mary Kay James. At 9:05 Janet Ward called for a vote 5 in favor and 0 no. Motion carried.
- IV. Approval of August 11, 2021 agenda was motioned by Thomas Smith and seconded by Mary Kay James. At 9:10 Janet Ward called for a vote 5 in favor and 0 no. Motion carried.
- V. Confirmation of Public Notice of the meeting was placed on Facebook, the School's website.
- VI. Acknowledgement of visitors/Comments: DA Leadership Team
- VII. Statements: Read by Mary Kay James.

*Conflict of Interest Statement – Board members are reminded it is your duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Advisory Board. Does any member of the board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting, you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.*

*Mission Statement – to positively provide a safe and quality education with high expectations so that we can excel and grow.*

VIII. Governance

IX.

- Dillard Academy Board of Directors met August 10, 2021 at Myrtle Beach S.C. for board member training with Dr. Thomas Miller of Leaders Building Leaders.
- The board of directors reviewed an application for a new board member

(Cheryl McCollough). The membership was tabled until the next meeting.

- The board of directors set some long term goals for Dillard Academy.
  - a. Increase student enrollment
  - b. Reduce suspension and use 5 point discipline plan
  - c. Reach a report grade of C by June 2022.
- The board of directors reviewed the mission statement.

*Mission Statement – to positively provide a safe and quality education with high expectations so that we can excel and grow.*

#### VIII. Principals Report

- The 8th graders took a trip to Carowinds at the end of the school year.
- Dillard Academy received a grant for 6 weeks of Summer School in two week sessions. The first session runs 6/10 - 6/29/2021 and the second runs from 7/17 - 7/30/2021 M-Th 8:00 am to 1:30 am. Each week focused on different countries USA, France, Italy, Jamaica, and Mexico. The program also had math and reading, drumline, and Olympics games.
- The 21st CCLC program had a monitoring visit to ensure compliance. The section chief was impressed with how organized we were.
- I-ready is used to monitor student progress
- Parent surveys were completed and had a good outcome.
- Dillard Academy had a Juneteenth celebration.
- Next year's Leadership team members are Boykin, Wilson, South, Alisin, Pollard, Reid, McCleod.
- Student i-Ready and EOG Math scores indicate some learning loss because of the pandemic.
- Grades will be monitored closely. Teachers are to report students with grades no less than 50. Anything below 60 is still an F.
- First day of school for students is August 23, 2021. The last day for students will be May 25, 2022.
- Staff will meet virtually August 12, 13.
- Ms. Battle announced that the theme for the year will be “The Road to Distinction is Under Construction” and we will all be working hard everyday to achieve our goals.
  
- *Janet Ward asked if there were any questions from the principal's report if not she called for a motion. At 9:57 am Christine Robles motioned to accept the principal's report and Hosvan Arias seconded the motion. A vote was taken: 5 in favor and 0 opposed. Motion carried.*

#### IX. Central Services Report

- Dillard Academy staff will receive a 1.5% pay raise this school year.
- The ADM is 296 for the 2021-22 school year.

- There will be no childcare revenue for the 2021-2022 school year.
- DA currently has 29 EC students this year which is down from 52 students last year. Several EC students went to high school or they were exited from EC services (Speech). Some students moved away.
- DA applied for E-rate funding on a three year cycle. Some of the funds will be used for device replacement.
- Salaries are one of DA's highest expenses followed by staff benefits and facilities. This year salaries are budgeted at \$1,576,879.47.
- Expected surplus of \$5,235.38 at end of 2021-2022 school year.
- After discussing and reviewing the budget, at 10:15 the board approved the 2021-2022 budget 5 in favor and 0 opposed. Motion carried.
- Ms. Danielle reported on Bldg maintenance, reported earlier.

Description	Completed
Parking-Lot Paved	Yes
SideWalk	Yes
Flooring switch carpet to hardwood flooring	Partially
Roof - Coping	Scheduled for the week of Aug 16, 2021
Playground	ESSERS grant
400 Bldg - flood zone - demolish \$38,000.00	Hosvan Arias said he may know someone to help
Decking around the annex (3M Painting Co.)	Not completed because of paint shortage.

- Gardening returning to Dillard Academy through partnership with Rebuilding Broken Places CDC.
- All students and staff will be required to wear a mask this school year.
- Proof of vaccination will be required for staff.
- Weekly testing for non vaccinated staff and students.
- Dillard Academy is hiring a part time nurse.
- Janet Ward called for a motion to accept the Central Services report. At 10:45 a.m. Hosvan Arias motioned to accept the motion and Thomas Smith seconded it. Janet Ward called for a vote 5 in favor and 0 no. Motion carried.

#### X. Human Resource Report

- All 2021-2022 employment contracts and conflict of interest statements have been signed by staff.
- New retirement agent - Reid Harris of Edward Jones as financial advisor for the retirement account through John Hancock Financial.
- Staff turnovers- 2 went to Wayne County, 2 moved out of state, 1 wake county, 1 grad school, and 4 were not rehired.
- New hires include 2 male TA's, 1 part time social worker.
- At 10:55 a.m. Janet Ward called for a motion to accept the Human Resources

report. Mary K. James motioned to accept the HR's report and Hosvan Arias seconded it. Janet Ward called for a vote 5 yes 0 no. Motion carried.

XII. Next Meeting – September 14, 2021

XIII. Motion to Adjourn at 5:00 pm