

DILLARD ACADEMY CHARTER SCHOOL K-8

Board of Education Meeting
Minutes – Regular Session
August 12, 2020
Virtual Meeting
5:00 PM

Board Members in attendance: Thomas Smith, Janet Ward, Mary Kay James, Hosvan Giron Arias
Board Members not in attendance: John Stokes, Christina Robles, David Simmons, Elizabeth Wooten
Administrative Staff: Hilda Hicks, Carole Battle, Danielle Baptiste, Pearlie Whitfield, William Baptiste

- I. **Call to Order** – The meeting was called to order by Thomas Smith at 5:00 pm with a quorum of 4 board members present.
- II. **Pledge of Allegiance** was recited by all in attendance.
- III. **Approval of Minutes** – May 12, 2020 minutes and August 3, 2020 Emergency Meeting minutes were distributed. The board was given time to read them.
 - At 5:10 Hosvan Arias motioned to accept the May 12th minutes as presented. Mary Kay James seconded the motion. Thomas Smith called for a vote. *The vote was 4 in favor and 0 opposed. Motion carried.*
 - At 5:15 Mary Kay James motioned to accept the August 3 Emergency minutes as presented. Janet Ward seconded the motion. Thomas Smith called for a vote. The vote was 4 in favor and 0 opposed.
- IV. **Approval of August 12, 2020 Agenda** - Thomas Smith motioned to accept the agenda as written. Janet Ward seconded it. Thomas Smith called for a vote at 5:17. All were in favor and the agenda was approved.
- V. **Confirmation of Public Notice** – Public notice was confirmed by Danielle Baptiste. Notice was posted on the school website, Face-book, outside on the school marquee, and in the Goldsboro Daily News.
- VI. **Acknowledgement of Visitors** – Quinetta Moore
- VII. **Statements:** All in attendance read the ethics statement:

Board members are reminded that it is our duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Board. Does any member of the board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting: If so, please state them for the record. If during the meeting, you become aware of an actual

or apparent conflict of interest, please bring the matter to the attention of the chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.

Mission Statement: To positively provide a safe and quality education with high expectations so that we can excel and grow.

VIII. Principal's Report

- The board was shown a video clip of the June 1st graduation. It was held in the back of the school; parents and students were in their cars. The graduates received a gift bag, certificate, cupcake, and a 2020 tassel. Students with the highest average received a gift and a trophy.
- The Jumpstart Program was held for 3 weeks in July with 60 students enrolled. Students had educational instruction 4 days a week remotely.
 - Targeted upcoming grades were 1st, 2nd, 3rd, and 4th graders.
 - Virtual classrooms were used.
 - Resources on hand: i-Ready, i-Ready books for instruction in math and reading.
 - ready Toolbox brainPop, e-Spark, Class Dojo, Freckle, Google Classroom, Google Hangout and Google Meet.
 - Teachers were given PD in Social/Emotional Learning and Mental Health in schools, and how trauma can affect classroom behavior.
- Ms. Danielle and Mrs. Battle had several webinars and the Charter School's weekly Blast all summer on how to effectively reopen school during the pandemic.
- Staff reported to work on August 5th for orientation remotely. In person orientation began on August 10th. Covid-19 safety procedures were implemented during the in-person orientation. Everyone on campus must wear a mask and temperatures were taken for all upon entering the building.
- Per the Boards vote on August 3rd Emergency Meeting, we will be doing option "C" all remote learning for the first nine weeks.
- Devices and packets will be delivered to students including directions on how to log on to their class and direction on how to log on to our online platform.
- Staff will report daily 7:30am to 3:30pm Monday -Friday. Students will be online 8:30 am to 2pm for core subjects.
- We have had a large overturn in staff. We have filled all vacant positions with experienced teachers.
- Enrollment is at 275.

- Ms. Battle gave a special thanks to the new technology facilitator, William Baptiste and the Administrative and Support staff.
- T. Smith “We want to make sure that all students received a good education”.
- Ms. Baptiste and the Board thanked Ms. Battle for her leadership during this trying time and the reopening of the school. Mrs. Hicks thanked all for a great job done.

IX. Director’s Report

- The budget is based on 275 students including 46 Exceptional Students. The board was asked to approve the budget as presented.
- On August 12, 2020 at 5:55 pm Thomas Smith called for a motion. Mary Kay James motioned to approve the budget for the 2020-21 school year as presented Hosvan Arias seconded it. a vote was called 5 in favor 0 no. Motion carried.
- Teachers will receive a \$380 bonus and 1% for all.

X. Operation Director’s Report.

- Child Nutrition - Wayne County will serve meals until August 31, 2020, then curbside afterwards.
- The Governor promised 5 masks per staff and students. face shield for Nurse, and thermometers. The school has received the supplies.
- Facilities updates were as follows:
 - Stairwell and all walls have been painted
 - Office entrance has been changed to reduce visitor entrance
 - Elevator is working
 - New floors in Admin hallway and big room
 - Art room has moved to new location
 - Direction on floors and distancing due to COVID-19
 - 400 Building is being used for storage now. (the facilities BOD members) for now need to rethink the long-term use of the building.

XI. Human Resource Report

- The Administrative office is back open on a full-time in person schedule. Most staff have returned full time. Because of COVID-19 and first nine weeks remote learning, our bus drivers have not returned to work. They are supplementing their income with unemployment benefits. The State is not charging our unemployment account because of the COVID-19 outbreak.

XII. Dean of Students Report

- We are working closely with academic staff to make sure they are being stressed due to COVID-19.
- We must monitor students on devices
- Watch student attendance
- We are working with Kinetic Minds and Positive Influences to monitor behaviors.

XIII. Next Meeting – September 8th

XIV. Virtual Meeting Adjourned