

**Dillard Academy Charter School
Board of Education Meeting**

Tuesday, October 3, 2023

Minutes

5:00 p.m.

Board Members in attendance: Janet Ward, Thomas Smith, Mary Kay James, Hosvan Giron Arias, Mary Daughtry

Board Members not in attendance: Cheryl McCollough, Christina Robles

Administrative Staff: Carole Battle, Danielle Baptiste, Tasha Adams, Pearlie Whitfield

- I. Call to Order- Janet Ward called the meeting to order with a quorum of 5 members at 5:00 pm.
- II. Pledge of Allegiance - was recited by all in attendance.
- III. Approval of September 5, 2023 Minutes- The minutes of the September 5, 2023 board meeting were distributed. The board was given time to read them. At 5:08 pm, Janet Ward called for a motion to accept the September 5, 2023 minutes as written. At 5:18 pm Mary K. James moved to approve the minutes and Mary B. Daughtry seconded the motion. Janet Ward called for a vote 5 yes 0 no. Motion carried.
- IV. Approval of October 3, 2023 agenda - Janet Ward called for a motion to approve the October 3, 2023 agenda. At 5:20 pm Hosvan Arias moved to accept the October 3, 2023 agenda and Thomas Smith seconded the motion. Janet Ward called for a vote 5 yes 0 no. Motion carried.
- V. Public Notice - Danielle Baptiste reported the notice of the October 3, 2023 board meeting was posted on DA website, Facebook, and the Goldsboro Daily News.
- VI. Acknowledgement of visitors/Comments - Stephanie Boykin, Yolanda Farmer.
- VII. Statements: Pearlie Whitfield recited the conflict of interest statement.
Conflict of interest statement - Board members are reminded it is your duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Advisory Board. Does any member of the board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting, you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.

The Mission Statement - All in attendances recited the mission statement -To positively provide a safe and quality education with high expectations so that we can excel and grow.

VIII. Principal's Report

- The current enrollment is 255. Lower student enrollment is due to more families moving, charter schools, and home-schooling. Similar trends are being seen in the local LEA.

Academics

- Progress reports went out on September 22, 2023.
- Report Cards will go out on October 27, 2023.
 - Overall 82% passing grades and 18% D's and Fs.
 - Most of the F's came from 7th grade science, 3rd grade reading and social studies and 8th grade math and science. Battle met with those teachers to find out why grades were so low: low quiz and test scores and not being focused in class were some reasons why. Plans were put into place to improve. Solutions - reteach and retest, more research based instructional strategies, more feedback from students, teaching note taking and increased assessments.
- Battle gave a PLC on researched based instructional strategies for all teachers on October 2, 2023
 - Problem-solving
 - Short lecture
 - Didactic Questioning
 - Who, What, Where, and When storytelling
 - Drill and Practice
 - Spaced Repetition
 - Thinking Maps
 - Science Experiment
 - Virtual Field Trips
 - Games
 - Simulations
 - Small Group Discussions
 - Graphic organizers
 - Brainstorming
 - Think-Pair-Share
 - Computer-Based Education
 - Work on (working on our comprehensive Plan for school improvement that is due in November)

- We have created a strategic instructional action team (to address what we need to do to have more students proficient and to increase growth).

- Discipline

- September - we had 30 suspensions:
- 4 - disrespect
- 2 - social media
- 7 - hitting
- 1 - fighting
- 2 - cell phone
- 2 inappropriate touching
- 12- profanity
- 5 - bus related. Consequences are the same in school for behavior.

After School Program

- Stephanie Boykin and Yolanda Farmer gave presentations on the After School Program to the board. They emphasized the importance of this program to enhance students' growth and EOG performance by using various learning and test-taking strategies.
- Janet Ward asked “how many students are in each classroom”? 8 students are in each class. Hosvan Arias asked “how many students are in the Afterschool program. Mrs. Battle “50”.

Super Observations

- We began observations this week and teacher PDP’s are done, but we are waiting to discuss them with the teachers after observation. There may be suggested changes with the PDP’s based on observations.

Smile Mobile Dentist

- The Smile Mobile Dentist came on October 2, 2023 and saw 23 students. The dentist performed several dental procedures such as:
 - Cleanings
 - X-rays
 - Fluoride
 - Referrals to the dentist
 - The mobile dentist expressed how impressed they were with student behaviors.
- Dillard Academy received donations of fiction and nonfiction books.

- Tasha Adams - We had 4 students to pass the RTA. We are so proud of them.

Ms Battle ended her report with a quote. "Let us think of education as the means of developing our greatest abilities, because in each of us there is a private hope and dream which fulfillment can be translated into benefit for everyone, and greater strength for our nation, one person can make a difference, and everyone should try." John F. Kennedy.

IX. Budget Report

- The budget balance was at 89.58%, total expenses 89.33%, and a surplus of \$1,265.57.
- Because of low bus drivers and double runs, Danielle Baptiste asked the board's approval to purchase 2 vans costing 45K each using funds from our Fund Balance Appropriated. Hosvon Arias "did we ask employees to drive?" Yes, some have even taken the bus driver training class, but did not pass the class.
- On Oct 3, 2023 at 6:08 pm Hosvan Arias motioned to allow the purchase of two 15 passenger vans using Fund Balance Appropriated and Kay Daughtry seconded the motion. Janet Ward called for a vote. 5 yes and 0 no. Motion passed.

X. Governance

- The Compliance Indicators is due this month
 - The Parental Leave Policy was approved by the board.
 - LIEP Policy- Sheltered instruction Model for our 1 new English Language Learner.
 - The board was asked to brainstorm some ideas for Dillard Academy's 25 year anniversary.

XI. Operation Director's Report

- Staff received a 4% raise which was already included in the budget.
- We need vans that cost approximately \$45K each.
- NCDPI's Federal audit's paperwork is due by November 23, 2023 and the Site visit will be November 30, 2023. They will interview small groups (4-5 people) of teachers, parents and administrators.
- Danielle Baptiste discussed the ongoing legal action, Jane Doe vs Richard Knight with the board.

XII. Community Involvement

- Career Enhancement Club for 8th graders. This club would consist of virtual activities, money management, and stem activities.

XIII. Next Meeting November 7, 2023 at 5:00 pm.

XIV. Motion to Adjourn: Janet Ward called for a motion to adjourn the meeting. At 6:40 pm Thomas moved to adjourn and Hosvan Arias seconded it. The motion was unanimously passed.