

## DILLARD ACADEMY CHARTER SCHOOL K-8

Board of Education Meeting  
Minutes – Regular Session  
October 8, 2019  
Dillard Academy Multi-Purpose Room  
6:00 PM

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Board Members in attendance: John Stokes, Thomas Smith, Janet Ward, Bernice Simmons, Mary Kay James, Hosvan Giron, Elizabeth Wooten.

Board Members not in attendance: David Simmons, Christina Robles

Administrative Staff: Hilda Hicks, Carole Battle, Danielle Baptiste

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- I. Call to Order – The meeting was called to order by John Stokes at 6:05 pm with a quorum of 5 board members present.
- II. Pledge of Allegiance was recited by all in attendance.
- III. Approval of Minutes – September 10<sup>th</sup> board meeting minutes were distributed. The board was given time to read them. At 6:10 Thomas Smith motioned to accept the September 10<sup>th</sup> minute as presented. Bernice Simmons seconded the motion. John Stokes called for a vote. The vote was 5 in favor and 0 opposed. Motion carried.
- IV. Approval of October 8, 2019 Agenda - Thomas Smith motioned to accept the agenda as written. Bernice Simmons seconded it. John Stokes called for a vote at 6:15. All were in favor and the agenda was approved.
- V. Confirmation of Public Notice – Public notice was confirmed by Dannielle Baptiste. Notice was posted on school website, Facebook, school calendar, outside on the school marquee, in the Goldsboro New Argus and the Goldsboro Daily News.
- VI. Acknowledgement of Visitors – Aschia McNair, Thelma Black, Quinetta Moore, Ms. Mcnair expressed her interest in becoming a member of the DACS Board of Directors. She briefly discussed her credentials and experience and why she could be an asset to the Board. Mr. Stokes thanked her for her interest and application.
- VII. Statements Danielle Baptiste read the ethics statement:  
Board members are reminded that is our duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Board. Does an member of the board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting: If so, please state them for the record. If during the meeting, you become aware of an actual

or apparent conflict of interest, please bring the matter to the attention of the chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.

VIII. Governance

Hosvan-Giron Arias and Mary Kay James were sworn in as new Dillard Academy board members. The board reviewed the Major Duties of the Board from the N Charter School Board of Director's training in NC Education.

IX. Principal's Report

Enrollment is currently at 294. Space has capped our available enrollment numbers.

On September 20, the Dillard Academy 4<sup>th</sup> Grade Garden Choir performed at the 2<sup>nd</sup> Annual Farm to School Conference at the Raleigh convention center. The Choir was led by Ms. Moore and Ms. Parker. They sang two songs and were a hit. The Superintendent of Schools, Mark Johnson, and the Child Nutrition Director, Lynn Harvey came and sat at our table and spoke with Mrs. Battle, Mrs. Baptiste, and the students.

Mrs. James has been visiting the classrooms as an academic mentor. She reported seeing high time on task, teachers who knew their content, teachers actively seeking improvement ideas and she saw Class Dojo used throughout the school for classroom management. Pastor Ward asked if we have a need for much classroom management support to handle behavior issues. Ms. Battle noted that we have had minor classroom management issues, but it is the same 10 to 15 students every time. She hopes that the new ISS program that will be beginning soon will curb those issues.

The SERVE Center out of the University of Greensboro is scheduled to come to the school next week to conduct a Comprehensive Needs Assessment in order to help us improve.

Because Dillard Academy has earned a D report card rating in 2019, and because the school failed to exceed growth (by .07), Dillard Academy is considered Low performing. Ms. Battle presented 12 indicators to comprise the basis of our school improvement plan (See attached). After the discussion, Dr. Smith motioned to accept the preliminary School Improvement plan as presented. Mrs. James seconded the motion. Mr. Stokes called for a vote and the motion was approved 6-0.

Super observations (formal observations required for all licensed teachers as early in the school year as possible by low performing rules) are scheduled to be completed by November 1<sup>st</sup>. All teachers completed their Professional Development Plans in the NC Evaluation System by mid-September.

Tutoring training will start Oct 16 and start on Oct. 23 2 days per week. They will use Coach Books to prep selected students for the EDOG twice per week. We will focus afterschool enrollment on grades K-2 & 3-5.

The First major fundraising effort of the year will be the Fall Festival on Nov 2. It will include a haunted house, snacks, dance, festival activities ad raffle. We hope to raise \$1000 for the general fund.

Ms. Battle would like to hire and SRO at \$90-\$120 per week for 3-4 hours per week at different times. She does not believe the school is violent, but that even an occasional police presence will help students feel safer and build a positive relationship with the police law enforcement.

#### X. Director's Report

As a part of the low performing process, the board have to decide whether to replace or retain the principal. Mrs. Hicks recommends we retain Ms. Battle as principal, since she only took over as interim principal in March as full-time principal this school year. Ms. Simmons moved to accept Mrs. Hicks' recommendation. Mrs. James seconded the motion. Mr. Stokes called for a vote and the motion was approved 6-0.

The plans for the mechanical room of the elevator are at the city for approval. Once approved, the contractor will renovate the mechanical room to specification before the elevator contractor can finish.

#### XI. Operations Director's Report

Mrs. Baptiste presented the beginning of year data:

Iready, BOY Reading – 12% on grade level, 38% 1 grade or less below.

BOY Math 6% on grade level, 53% 1 grade level or less below

NC Checkins – Started today

ELISS grant was extended and is due Oct 15 (We are partnering with Rebuilding Broken Places to propose a program that will provide tutors, Saturday Academy, Summer Camp, Social Studies, Science and K-2 Reading Core resources as well as tutoring resources.)

We are still experiencing a Bus Driver Shortage.

The Title 6 was approved.

Five Epicenter tasks have been completed so far. Two are due Oct 31 (Retirement (NA) Certificate of Occupancy.

XII. Technology

The laminator and the two Promethean Boards are onsite. Dillard Academy Ipad for half of the one in the 8<sup>th</sup> grade classroom, since we will use it during school as well as afterschool.

XIII. Human Resources Report

BCBS Open enroll begins November 2-19.

XIV. Parent and Community Involvement Report

The October 2, Walk to School Day was a huge success with parents, staff, students, and city officials walking from HV Brown Park to Dillard Academy on a beautiful morning.

We are still receiving community support and supply donations from Walmart and the Goldsboro Continentals.

Walmart and Texas Roadhouse (our new official school partners) have also pledged donations for us to raffle for the Fall Festival in November.

Dr. Smith will be working with Positive Influence to lead an Anti-Bullying Rally on Day Circle this Weekend.

XV. Next Meeting November 12, 2019

XVI. Motion to adjourn at 7:45