

**Dillard Academy Charter School
Board of Education Meeting**

Tuesday, March 7, 2023

Minutes

5:00 p.m.

Board Members in attendance: Janet Ward, Thomas Smith, Christina Robles, Mary B. Daughtry, Mary Kay James, Cheryl McCullough, Hosvan Giron Arias

Board Members not in attendance: None

Administrative Staff: Hilda Hicks, Carole Battle, Danielle Baptiste, Alan Williams, Pearlie Whitfield

- I. Call to Order- Janet Ward called the meeting to order with a quorum of 7 members at 5:00 pm.
- II. Pledge of Allegiance - was recited by all in attendance.
- III. Approval of February 7, 2023 Minutes- The minutes of the February 7, 2023 board meeting were distributed. The board was given time to read them. At 5:05 pm, Janet Ward called for a motion to accept the February 7, 2023 minutes as written. At 5:06 pm Thomas Smith moved to approve the minutes and Hosvan Arias seconded the motion. Janet Ward called for a vote 7 yes 0 no. Motion carried.
- IV. Approval of March 7, 2023 agenda - Janet Ward called for a motion to approve the March 7, 2023 agenda. At 5:12 pm Mary K. James moved to accept the March 7, 2023 agenda and Christina Robles seconded the motion. Janet Ward called for a vote 7 yes 0 no. Motion carried.
- V. Public Notice - Danielle Baptiste reported the notice of the March 7, 2023 board meeting was posted on Facebook, DA website, newsletter, the Goldsboro Daily News, and remind.com.
- VI. Acknowledgement of visitors/Comments - No visitors attended the meeting.
- VII. Statements: Hosvan Arias recited the conflict of interest statement.
Conflict of interest statement - Board members are reminded it is your duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Advisory Board. Does any member of the board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting, you become aware of an actual or apparent conflict of

interest, please bring the matter to the attention of the chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.

The Mission Statement: All in attendance recited the mission statement - To positively provide a safe and quality education with high expectations so that we can excel and grow.

VIII. Principal's Report

- Enrollment as of March 7, 2023 is 258 and last reported enrollment on February 7, 2023 was 265. We had 7 withdrawals. One student moved to Lenoir County. Two students went to Philadelphia, two to Sampson County, and 2 to Wayne County Public Schools.
- Academics
 - Report cards go out on March 24, 2023.
 - Multiplication table test on March 10, 2023.
 - i-Ready progressing a little slower than last year in reading and math.
 - Professional development was given to teachers on 3/29/2023 for students who are behind.
 - NC Check-In is March 21 - 23.
 - All standards will be completed by March 17, 2023.
 - Teachers will use scaffolding/intense review/ teach a concept.
 - Teachers will work with students anticipating that the end result will be: the students mastering the concept.
 - Teachers will break the direction into small chunks.
 - Teachers will talk students through the task while they complete it. Grouping students together to talk through the task and support each other. Referring to models of the task where students gather additional information.
 - Positive learning environment, students can ask and answer questions.
- Discipline
 - We have experienced a rise in discipline referrals: profanity, students fussing with each other, picking at each other, not following a reasonable request. It is usually the same students.
 - We are starting a new class(19073) creating a positive classroom, beginning March 8, 2023.
 - We are also having in-person parent conferences with students, parents, teachers/staff and administration.
 - If a student is suspended a parent conference is required for the student to return to school.

- Janet Ward asked. Are you bringing parents in for continued behavior problems? Yes, answered Mrs. Battle.
- Staff
 - Wellness Retreat and Wellness program - 4th nine weeks. The Wellness Committee will use a four part program over nine weeks. Helping employees with Mindfulness, nutrition, finances, and physical activities.
- Recent and upcoming events: DA hosted a luncheon for the Divine 9 and our top 8th grade students.
 - March 17, 2023 St. Patricks Day Dance 6:30 pm- 8:30 pm.
 - March 18, 2023 - Goldsboro/Dillard Alumni meeting 10am-2pm.
 - March 20, 2023 - DWD - Wellness kickoff.
 - March 25, 2023 -Job Fair in DA Multipurpose Rm at 9am-2pm.
 - March 29, 2023 - Early Release.
- Mrs. Battle closed her report by quoting: If anyone can prove me wrong and show me my mistake in any thought or action, I shall gladly change. I seek the truth, which never harmed anyone: the harm is to persist in one's own self-deception and ignorance. Marcus Aurelius.

IX. Budget Report

- The overall budget balance is 53.28%. With 3 months of the school year left we are doing well. The State revenue is at 33.60%, local revenue 45.98%, and Federal 78.76%. Federal revenue is high because of COVID funds.
- Janet Ward called for a motion to approve the budget as presented. At 5:49 pm Hosvan Arias moved to accept the budget as presented and Mary Ann James seconded it. Janet Ward called for a vote 7 yes and 0 no. Motion passed.

X. Governance

- Employee and Student grievance policies were discussed.
- We have been mirroring local LEA policies since 2019.
- Janet Ward called for a motion to accept the staff and student grievance policies as written. At 5:58 Hosvan Arias moved to accept the staff and student grievance policies as written, and Mary Kay James seconded it. Janet Ward called for a vote 7 yes and 0 no. Motion passed.

XI. Operations Report

- Dillard Academy has received \$14,000.00 for technology through E-rate.
- DA has contacted an architect/engineer with plans for further expansion. We would like to add 4 more classrooms and a gym.

- Yearbooks will be available for purchase at a cost of \$12.
 - The Mid-term iReady assessment is at 80%
- XII. Community Involvement
- The 7th grade ELA online class is going exceptionally well.
 - The Tuskegee Airman intends to work with our mentoring program.
- XIII. Next Meeting May 2, at 5:00 pm.
- XIV. Motion to Adjourn: Janet Ward called for a motion to adjourn the meeting. At 6:35 pm Mary K. James moved to adjourn and Christina Robles seconded it. The motion was unanimously passed.