

**Dillard Academy Charter School
Board of Education Meeting**

**Thursday, August 3, 2023
Morehead City, NC
Minutes
9:00 a.m.**

Board Members in attendance: Janet Ward, Thomas Smith, Christina Robles, Mary Kay James, Cheryl McCullough, Hosvan Giron Arias

Board Members not in attendance: Mary B. Daughtry

Administrative Staff: Carole Battle, Danielle Baptiste, Pearlie Whitfield

- I. Call to Order- Janet Ward called the meeting to order with a quorum of 6 members at 9:00 am.
- II. Pledge of Allegiance - was recited by all in attendance.
- III. Approval of June 6, 2023 Minutes- The minutes of the June 6, 2023 board meeting were distributed. The board was given time to read them. At 9:08 am, Janet Ward called for a motion to accept the June 6, 2023 minutes as written. At 9:10 am Thomas Smith moved to approve the minutes and Mary K. James seconded the motion. Janet Ward called for a vote 6 yes 0 no. Motion carried.
- IV. Approval of August 3, 2023 agenda - Janet Ward called for a motion to approve the August 3, 2023 agenda. At 9:10 pm Mary K. James moved to accept the August 3, 2023 agenda and Christina Robles seconded the motion. Janet Ward called for a vote 6 yes 0 no. Motion carried.
- V. Public Notice - The notice of the August 3, 2023 board meeting was posted on Facebook, DA website, newsletter, and the Goldsboro Daily News.
- VI. Acknowledgement of visitors/Comments - visitors at the meeting were Lakisha Robinson, Andrea Robinson, Yolanda Farmer, Barbara Pollard, and Anita P. Harris.
- VII. Statements: Mary Kay James recited the conflict of interest statement.
Conflict of interest statement - Board members are reminded it is your duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Advisory Board. Does any member of the board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting, you become aware of an actual or apparent conflict of

interest, please bring the matter to the attention of the chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.

The Mission Statement- Christine Robles recited the mission statement -To positively provide a safe and quality education with high expectations so that we can excel and grow.

VIII. Principal's Report

- The projected enrollment for the 2023 - 2024 school year is 280.
- The DACS staff is organizing a student Alumni program.
- We are waiting for parents of our new students to return their registration packets.
- We currently have all staff in place for the 2023-2024 school year but one. We have a vacancy for a teacher assistant. A decision will be made on August 8, 2023. We also will have online classes again this coming school year.
- Summer school went well and ended on June 29, 2023. The attendance varied but we had about 50 students that came on a regular basis. On the last day gift bags were given and a cook-out.
- Accountability: Unofficially, we think we met or exceeded growth on the EOG. We should have the official results around the last week in August. Diebels and iReady results were reviewed and the leadership teams' suggestions for 2023-24 goals were approved. 1) to improve student performance and achieve high growth, 2) to ensure every student has a proficient and licensed teacher by 2025, 3) to improve school climate by reducing minor offenses by 30% ensuring 90% attendance, improving parent communication, and reducing chronically absent students by 30%.
- The 10 month staff will report back to work on Monday August 14, 2023.
- Open house for students and parents will be Sunday August 20, 2023 from 2-6 pm.
- The first day of school will be August 28, 2023. The student's school daily will be from 7:30 - 3:00 pm. The staff hours will be from 7:15 - 3:15 Monday through Friday. The last day of school is May 24, 2023.
- 2023 Leadership Retreat Aug 1, 2023 and Aug 2, 2023.
- Yolanda Farmer recapped the retreat for the board of directors. The theme was "Catch the Wave".
- I look forward to the 2023-2024 school year with great anticipation and excitement. She ended her report with the following quote: "Laughter is timeless, imagination has no age, and dreams are forever". Walt Disney.

IX. Budget Report

- The board reviewed the budget for the 2023-2024 school year. The budget has been budgeted for 285 students with 18 EC students included. The revenue projected amount from the State is \$2,082,757.00, Federal \$1,247,674.55, Local \$397,423.00 and business revenue \$230,000.00. The total budgeted revenue is \$3,957,854.55 for the 2023-2024 school year. Janet Ward signed the budget with the approval of the full board.
- Janet Ward called for a motion to approve the 2023-2024 planning budget as presented. At 9:41 am Cheryl McCullough moved to accept the planning budget as presented and Christine Robles seconded it. Janet Ward called for a vote 6 yes and 0 no. Motion passed.

X. Governance

- We have requested the renewal of our charter, beginning July 1, 2025. Dillard Academy has met all requirements to be renewed, including 1) no compliance issues, 2) financially sound audits and 3) exceeded growth two of the last three years.
- Dillard Academy remains committed to our mission of fostering high growth in our students. We enter the renewal cycle excited to highlight how the school continues to evolve in order to equip students for future success.
- This is DACS 25th year anniversary. An anniversary committee was formed. All board members attending joined the committee.
- Janet Ward called for a motion to approve the governance report. At 9:48 Hosvan Arias moved to accept the report and Thomas Smith seconded. Janet Ward called for a vote 6 yes and 0 no. The motion was passed.

XI. Community Involvement

- Thomas Smith "I would like to create a program in which Dillard Academy alumni can volunteer at the school and earn volunteer hours for college".
Comments:
 - Phillips - "I enjoyed the retreat"
 - Robinson - "Excited to be part of DACS Family"
 - Farmer - "we learnt relationships between teacher & students."
 - James - "Commended on the school's leadership and duties"
 - St. James Church with Pastor Elliott is having brunch for DACS staff.
 - Hosvan - "DACS is above the rest. They give extra support to the students."

XII. Next Meeting September 5, 2023 at 5:00 pm.

XIII. Motion to Adjourn: Janet Ward called for a motion to adjourn the meeting. At 10:30 am Mary K. James moved to adjourn and Hosvan Arias seconded it. The motion was unanimously passed.