

Dillard Academy Charter School

Board of Education Meeting

Minutes

July 11, 2017

6:00 pm

Dillard Academy's Multi-Purpose Room

Regular Session

<p>Board Members in attendance John Stokes, Bernice Simmons, Thomas Smith, Christine Robles Board Members not in attendance James Williams, David Simmons, Phyllis Palmer Administrative Staff in attendance Hilda Hicks, Richard Knight, Danielle Baptiste, Pearlie Whitfield</p>

1. Call to Order – The meeting was called to order by John Stokes at 6:00 pm with a quorum of 4 of 7 board members present.

2. Pledge of Allegiance – The Pledge of Allegiance was recited by all in attendance.

3. Approval of Minutes – minutes of the May 9th board meeting were distributed. The board were given time to read them. John Stokes called for a motion to act on the May 9th minutes.

Bernice Simmons motioned acceptance of the minutes. Thomas Smith seconded the motion.

Vote 4 yes 0 no. Motion carried.¹

4. Confirmation of Public Notice - Public notice was confirmed by Danielle Baptiste. Notice was posted on school website, Facebook, and Remindme.com.

5. Acknowledgement of Visitors: Ralph Wooten, Maisielyn Dempster, Qwinetta Moore and Tyrone Bell.

6. Statements – Reading of the Conflict of Interest Statement

Dillard Academy has in place procedures to protect the agency's interest against conflicts of interest, either real or perceived, and nepotism. Each board member and administrator signs an annual conflict of interest statement.

Mission Statement – To positively provide a safe and quality education so that we can excel & grow!

7. Principal/Leadership Team Report –

- Retreat – DA annual retreat will be August 14-16 at Atlantic Beach Hampton Inn. This year's

theme: Pursing Excellence in academics. The school will focus on behaviors and character using curricular, pacing guides, character building, and daily interventions. We'll focus on tiger Pride core values.

- All testing is complete; we did not hit our mark this year. We are 18% proficient overall. Some recommended fixes are: daily 45 minutes interventions, data driven school-wide benchmarks throughout the year, teacher training and collaboration weekly (PLC).
- iReady – the goal (school level) to raise the proficiency level in Math from 48% to 60% by June 2018. To raise the proficiency level in ELA from 29%to 50% by June 2018.

8. Director's Report

- Storm update: Mrs. Hicks reported so far, we have received \$35K, \$7K, \$47K, and \$29K from FEMA for damages during Hurricane Matthews. Dillard Academy is still expecting \$119K from category E.
- Hanover Insurance Company continues to deny our claim. They suggested the school sue the roofer for neglect. We probably will not renew insurance with Hanover.
- Budget: the board approved the 2017-2018 school's budget. The board also approved Darryl Keller as auditor for Dillard Academy.

9. Operations Director/Federal Programs

- Internal control – the board approved the 25 page Internal Control Action Plan.
- The Reading and summer program was successful. Out of 60 students 22 more passed the EOG.
- The Read to Achieve program is held at WestHaven apartments in its community center on Monday, Tuesday, and Wednesday for 3 weeks. The reading program was designed to help student with reading skills to and enable them to pass the EOG. Ms. Blount, Bowen, and Moore worked this summer in the program.
- The Summer Loss Reduction intervention is scheduled from July 31 until August 11 for students who applied.
- The Child Nutrition catering contract is up for renewal. We are receiving a new oven this year.

10. Governance/Dinner

- Mrs. Hicks invited the board to go to DPI's website and visit the Office of Charter School to find information on board duties and training. Additional training can be provided as requested or required.
- The Regional Governance meeting will be held in Durham NC on July 28, 2017.

11. Human Resources

- We are hiring 4 new teachers and 3 TA's for the upcoming year. Mr. Stokes wanted to know if they are all highly qualified. They are.

12. Parent/Community Involvement

- We hope to have a career track for our 6th and 7th grades with dental and health professionals coming to visit the school.
- During PTO meetings students will perform for parents.

13. Next meeting – September 12, 2017

14. Meeting Adjourned: 8:00

Approval of the July 11th Board Minutes 6:10 p.m. - vote (Simmons, B. motioned/Smith, T seconded it). 4/0 motion passed
Approval of 2017-18 budget at 6:49 p.m. (Simmons, B motioned/Smith, T. seconded it) 4/0 motion passed. Smith, T. motioned/Simmons, B. seconded approval of Darrell Keller as school's fiscal auditor for 2017-2018 at 7:02 p.m. (B. Simmons motioned/T. Smith seconded it) 4/0 motion passed to approve Internal Control Action Plan at 7:20 p.m.
